

AGENDA
REGULAR MEETING OF THE PLANNING AND LAND USE COMMISSION
TOWN OF CASTLE VALLEY

Date: Wednesday, June 2, 2021

Time: 6:30 PM

Place: Electronic Meeting Due to COVID-19

Electronic Meeting Determination

Consistent with provisions of the Utah Open and Public Meetings Act, Utah Code Ann. § 54-2-207(4), Ryan Anderson, Chairman of the Town of Castle Valley Planning and Land Use Commission issues this Determination supporting the decision to convene an electronic meeting of the Planning and Land Use Commission via Conference Call without a physical anchor location. Due to the COVID-19 pandemic Meetings at the anchor site may present substantial risk to public health and safety. Taking into consideration public health orders limiting in-person gatherings, the average "at risk" age of Town residents and the limited space in the Town building, the Planning and Land Use Commission will continue to hold meetings by electronic means. This determination expires 30 days after the day on which the Chairman has made the determination. The public can join the Conference Call Meetings or submit comments through emails.

**** HOW TO JOIN THE CONFERENCE CALL***

Option 1 Dial-in phone number (US): (978) 990-5000 follow prompts. Access code: 895972#

Option -2 Join the online meeting (must have computer speakers and microphone):

<https://join.freeconferencecall.com/townclerk58> Online meeting ID: townclerk58

CALL TO ORDER REGULAR MEETING

Determination and Roll Call

1. Open Public Comment
2. Approval of Minutes from May 5, 2021 Meeting
3. Correspondence
4. Town Council Meeting(s) - Thompson
5. Building Permit Agent Report - Thompson - Permit Activity and Updates on Recent Applications
6. Procedural Matters: (a) Update on Dark Sky research- Thompson/Buck

NEW BUSINESS

7. Discussion and Possible action re: Nonconforming use application for a fence on Lot 224.

UNFINISHED BUSINESS

8. None

CLOSED MEETING

9. If Necessary

ADJOURNMENT

For Meeting Packets go to: <https://www.utah.gov/pmn/index.html>

Government: select "Cites", Entity: select "Castle Valley" Body: select "Town of Castle Valley" Select this meeting and click on "Download attachments"

DRAFT MINUTES

REGULAR MEETING OF THE PLANNING AND LAND USE COMMISSION TOWN OF CASTLE VALLEY

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Commission Members Present: Ryan Anderson, Julie Baird, Marie Hawkins, and Colleen Thompson.

Absent: None

Others Present: Mayor Duncan, Jeff Whitney, Russ Cooper, Norman Llewelyn and Matt Langer.

Clerk: Jocelyn Buck

CALL TO ORDER

Determination and Roll Call

Chairman Ryan Anderson called the Meeting to order at 6:31 PM and delivered the Determination.

Buck took roll call.

1 New PLUC Member Jeff Whitney took the Oath of Office.

2. Open Public Comment: None

3. Approval of Minutes-No Meeting Minutes to approve.

4. Correspondence: Email for the online Open Meeting Training that the Commissioners need to complete.

5. Town Council Meeting(s) - Thompson- Report presented and attached

Anderson thanked Mayor Duncan for taking over as the supervisor for both the Building Permit Agent and PLUC Clerk positions

6. Building Permit Agent Report - Thompson - Permit Activity and Updates on Recent Applications presented and attached. No questions/comments.

Thompson explained that currently there are no permits or zoning requirement for shipping containers. They are to be included in the cumulative square footage totals per lot. They are also subject to set backs and probably drainage reviews. She would like the PLUC to look into and discuss adding shipping containers as a sub category of portable sheds. We can require a zoning permit, but requirements need to be added to 85-3. Anderson will work with Thompson on those requirements and amendments.

7. Procedural Matters:

(a) Update on Dark Sky research- Buck reported the Dark Sky Team has been formed Members are : Harry Holland , Tom Haraden , Faylene Roth, Nate Ament, Colleen and herself . There are several parts to the International Dark Sky Community Designation (IDA) application. Roth, Thompson and Buck are currently working on the new draft Lighting Ordinance using the

IDA templates as well as several IDA Communities Lighting Ordinances. When the draft is ready it will be sent on to the PLUC probably sometime in June for discussion at the July PLUC Meeting. Anderson asked if we will reach out for support to neighbors that are not in Town limits. Buck explained we have received letters of support from several neighbors i.e. Redcliff's and Daystar. Anderson will help with getting support from Peter and Ann Lawson and Harley Bates.

NEW BUSINESS

8. None

UNFINISHED BUSINESS

9. None

CLOSED MEETING

10. Not Necessary

ADJOURNMENT

CM Baird motioned to adjourn, CM Thompson seconded, motion passed unanimously
Ryan Anderson (Chairman) adjourned the Meeting at 7:03PM