

FINAL

Minutes of Regular Meeting
Town Council, Town of Castle Valley
Wednesday, February 21, 2007
5:30 PM, Community Center

Call to Order. Meeting called to order at 5:32 PM.

Council Members Present: Damian Bollermann, Ranna Bieschke, Alice Drogin, Jim Lindheim, Valli Smouse.

Others Present: Jack Campbell, David Silverman, Bruce Keeler, Cris Coffey, Rebecca Martin, Karen Nelson, Ron Drake, Patrick Fugal, Jennifer Mengel, Ron Mengel, Mary Beth Fitzberg, Fay Roth, Laura Cameron, Emily Svendson, David Morely, Marie Hawkins, Gretchen Soldat, Rob Soldat, Pam Hackley, Sheri Simmons, Joan Sangree, Greg Halliday, Leta Vaughn.

Open Public Comment:

David Silverman asked a question regarding the Nuisance Ordinance and was referred to the copies on the back table. Further discussion as to the procedures and implementation of the Ordinance ensued.

Jennifer Mengel asked about the communication from the State regarding water rights. Would property holders on the town water right be required to prove up in five years under the Town? Discussion ensued. Damian will follow up with Kinghorn to get clarity on this.

Pam Hackley expressed her concerns regarding the Town Clerk's (i.e., Rebecca Martin's) resignation letter. There was discussion with regard to changing the job description of the Clerk and looking at a full time position. Cris Coffey commented that there was a huge backlog of office work to clear up. She and Valli Smouse were thanked for their help in the office.

Karen Nelson asked about liability for broken catch dams, mosquitoes and drainage problems. The Town needs easements to work on some of the private dams. Mark Stilson at State Division of Water Rights was called and said the dams do not impound enough water to come under State supervision. Karen requested that the Council stay active on this.

Patrick Fugal, who had applied for the Heavy Equipment and Road Supervisor position, introduced himself.

Approval of Minutes: TC Regular Meeting, January 17, 2007.

Changes to the minutes were: 1st page remove “ “ around Eric’s name. Second page correct name: Elaine Pinkowski in twice. Fourth page #8 – irrelevance to be removed and last page change irregardless to regardless. Alice moved to approve the minutes as amended. Jim Seconded. The Motion passed unanimously.

3. Approval of Minutes: TC Special Meeting, January 21, 2007.

Suggested changes: #1 the Council “accepted” changed to “was amenable” to his actions. #2 “No discussion or action” to be added. Jim moved to approve the minutes as amended. The Motion passed unanimously.

4. Reports.

A. Planning Commission. The survey is almost completed and should be out next week.

B. Water Department. Damian received the claims and had them notarized. He plans to return them in the next few days.

C. Watershed Protection. Alice secured the support of the GC Council, which passed a resolution in support of funding quest. The GWSSA Manager, Terry Sykes, will see that a resolution is passed by GWSSA. Pam Juliano from Matheson’s office is guiding us toward matching funds for the water project. The Governor’s office has tentatively stated grant money is available. The ballpark figure is \$1,000,000. Alice says that the time line is about three years. The USGS is Alice’s preference for doing the study. There isn’t a lot of information about the Town’s recharge zone. Monitoring wells has been suggested.

D. Roads Department. Damian Bollermann has fixed the grader and lined up Joe Corey The loader from the BLM will be available soon. We are purchasing it from the Fire Department. \$6,000 is a great price and the loader will be a lot of help. A new Road Supervisor will be hired. Damian Bollermann would like a hiring committee for interviewing.

New Business

5. Castle Valley Calendar. Alice asked to revisit this at a later time. Interested individuals please contact her.

6. Barbara Hicks' Contract. Our previous contract with Barbara Hicks expired months ago. Jim renegotiated and the price will be \$50 higher per month. A 30-day cancellation clause was added to the contract. Damian Bollermann asked for a motion. Ranna moved to accept the new yearly contract. Alice seconded. The Motion passed unanimously.

7. Resignation of Building Permit Agent. Damian Bollermann said that Leta Vaughn resigned as the Building Permit Agent. Leta did a commendable job. In the past, the Chair of the Planning Commission has done this job in the Building Inspector's absence. Leta volunteered to train someone.

8. Appointing a Temporary Recorder. This item should be corrected, as the Recorder has certain duties which are included in the Town Clerk's position description in a town of our size. Therefore, we should refer to this position as the Clerk. There is one applicant for the position who could be a temporary appointment starting tomorrow. Alice volunteered to sign the documents as the temporary clerk. Damian Bollermann recommended that Alice be appointed as the temporary Clerk. Jim moved. Ranna seconded. Alice and Damian Bollermann abstained. Valli Smouse – aye, Ranna – aye, Jim – aye. Motion passed. Cris and Alice will do the swearing in tomorrow.

9. Resolution on Town Clerk Job Description. Damian Bollermann stated that Valli Smouse and Ranna Bieschke had done a lot of work on the Town Clerk position description. Ranna ran through corrections – recorder should be replaced with Clerk. She added that she would correct this and get the changed copies back to the Council. Jim moved to adopt the resolution as amended. Valli Smouse seconded. Motion passed unanimously. Damian Bollermann mentioned that executive session would be called to talk about the character of the applicants when applicants were interviewed.

10. Appointment to the Planning and Land Use Commission. Damian nominated Greg Halliday to be on the Planning Committee. Valli moved to appoint Greg Halliday to the Planning Commission. Seconded by Alice Drogin. Damian Bollermann explained why he felt that Greg would be an excellent addition to the Commission. Vicki Kress is planning to leave Castle Valley and there will be another opening coming up. Vote: Valli Smouse – aye, Damian Bollermann – aye, Alice – aye, Jim - abstained, Ranna - opposed. Motion passed.

11. Road Supervisor Position. Damian Bollermann requested a hiring committee. The posting does not have a termination date. Valli Smouse suggested that the 1st week of March would be the best time to interview.

12. Proposed Nuisance Ordinance. Jim noted that the Ordinance was available on the table. Discussion about possible changes and corrections ensued.

13. Proposed GRAMA Ordinance. Jim presented the Ordinance, which adopts the state Act. He went over corrections. Ranna moved. Alice seconded. Motion passed unanimously.

14. CIB Grant for Drainage Study Update. We received an A priority rating from the County to pursue CIB funding. Valli will obtain a couple of bids from engineers that specialize in drainage studies.

15. Revision of Employee Manual. Damian Bollermann is concerned about the tone of the Employee Manual. He wants to add language that makes it clear that we are a small town. Our manual is not unusual, and has been checked by the lawyer. Jim felt that our employee philosophy about treating people well could be put in the front of the manual. The “at will” clause in the manual was extensively discussed.

16. Communications to the Town. A letter from Mary Beth Fitzburgh about the Nuisance Ordinance was read.

17. Treasurer’s Report. Jim presented the 2006 Audit, which basically states that the financial condition of the Town is good.

18. Payment of Bills. A revised list of bills was presented. Questions were answered. Valli Smouse moved to approve the bills as presented. Ranna seconded. Motion passed unanimously.

19. Executive Session. None.

Adjournment at 8:53 pm.

APPROVED _____ **ATTEST:** _____
Damian Bollermann **Denise Lucas**
Mayor **Town Clerk**