

MINUTES
CASTLE VALLEY ROADS COMMITTEE MEETING
MONDAY, NOVEMBER 12, 2012 at 4:00 P.M.
CASTLE VALLEY COMMUNITY CENTER
2 CASTLE VALLEY DRIVE

Committee Member Present: Chair Johnston, Committee Member Erley, Roads Manager Halliday

Committee Member Absent: None

Recorder: Alison Fuller

Call to Order

Chair Johnston called the meeting to order at 4:02pm

Committee Member Erley expressed a job well done on the road shed and that everything is looking really good.

He stated that the road shed did come in a little over budget due to upgrading the electrical for the ability to set up an emergency command center.

Roads Manager Halliday reported that he is ready to pour concrete to reinstall the light post that had to be moved for the Road Shed construction, but is waiting on equipment repairs.

1. Open Public Comment

2. Approval of Minutes:

* October 16, 2012 Regular Roads Committee Meeting

Committee Member Erley moved to approve the minutes as presented. Chair Johnston seconded, the Motion passed unanimously.

3. Executive Report: Roads Manager Halliday

Roads Manager Halliday reported that the culvert on Rim Shadow is rusting away and needs to be replaced.

Roads Manager Halliday stated that he could have taken care of the tree on Castle Creek Lane but there was not enough time that day.

New Business:

4. Discussion and Possible Action re: Culvert replacement by property owner.

Roads Manager Halliday stated that the owner said he would replace the culvert that was destroyed.

Committee Member Erley stated that the road committee should write a letter to the property owner to remind him before it is needed for proper drainage.

Roads Manager Halliday stated that the culvert needs to be deep and wider.

Committee Member Erley requested making those recommendations to the property owner before he replaces the culvert.

5. Discussion and Possible Action re: Tools and equipment/water truck needs.

Committee Member Erley asked when the town would need a new water truck?

Chair Johnston stated that by March 2013 it would be need to be up and running.

Roads Manager Halliday stated that the fire district has a truck that they would donate for a new water truck.

Committee Member Erley asked why that wasn't a good option?

Roads Manager Halliday stated that the truck could not pump and drive at the same time and the body would need to be rebuilt with the old water tank from the other truck.

Committee Member Erley stated that, that seemed like a good idea and the town should go with that option it makes the most sense economically.

Roads Manager Halliday stated that he was hoping to get a David Hawks to strip the fire truck and put on the water tank in trade for parts.

Roads Manager Halliday stated that he would like to build some shelves and work benches for the road shed.

Committee Member Erley stated that was a good idea and other bigger projects perhaps the town could spread out so all the bills don't come in at the same time.

Committee Member Erley asked about the status of the crack and sealing equipment.

Chair Johnston stated that the sales rep. had some other machines he was considering and then found out there wasn't a warrantee on the equipment and he was still deciding what the best option would be.

Roads Manager Halliday stated that the smaller crack and seal machine seemed like a good option.

The Roads committee decided to go with the smaller machine and will order it soon.

Committee Member Erley made a motion to accept the fire districts donated truck and to ask the council for \$5,000 to make the necessary changes to for it to be the Roads Department water truck, Chair Johnston seconded, the Motion passed unanimously.

6. Discussion and Possible Action re: Quiet pavement options.

Roads Manager Halliday stated that it is cost prohibitive.

Chair Johnston questioned how we could patch the road where it is deformed, because the chip seal won't address that issue.

Unfinished Business:

7. Discussion and Possible Action re: Road Committee Meeting schedule for 2013. [TABLED]

Committee Member Erley moved to untable item 7, Chair Johnston seconded, the Motion passed unanimously.

Committee Member Erley moved to approve the 2013 schedule and have the Town Clerk post it, Chair Johnston seconded, the Motion passed unanimously.

8. Discussion and Possible Action re: Updating Roads portion of Website. [TABLED]

9. Discussion and Possible Action re: Signage Safety and Liability for the Road Departments Vehicles. [TABLED]

10. Discussion and Possible Action re: Update re. Letter to Property Owner with personal property stored in the Road Easement. [TABLED]

Committee Member Erley made a motion to untable item 10, Chair Johnston seconded, the Motion passed unanimously.

Roads Manager Halliday presented the county's road encroachment permit as an example of what the Town could do with the Town's road easements.

Chair Johnston questioned what was needed in the town's ordinances to implement an encroachment permit into the community.

The committee will bring this issue to the Town Council at the next Town Council Meeting.

Committee Member Erley moved to put the encroachment permit on the Town Council's meeting, Chair Johnston seconded, the Motion passed unanimously.

11. Discussion and Possible Action re: Update re. Letter to Property Owners and Contractors regarding Interfacing With Road Easements. [TABLED]

12. Discussion and Possible Action re: Culvert Policy Changes. [TABLED]

13. Road Budget Review

The Road budget is pretty close to spot on for the year to date. Fuel is a little bit over as well as maintenance. Chair Johnston asked Roads Manager Halliday what the filter schedule looked like for the equipment. Roads Manager Halliday stated that everything was stocked and taken care of. Chair Johnston stated his concern for the road department growing into a larger job and demanding more of everyone's time.

Roads Manager Halliday reported that he is putting in a lot of time but right now the situation is good. Committee Member Erley stated that Roads Manager Halliday is the manager and he wants to see him in that position, and the back breaking labor should be set aside for some younger workers.

Adjournment

Chair Johnston adjourned the meeting at 5:21pm

Approved:

Attested:

Jeff Johnston, Roads Committee Chair

Alison Fuller, Town Clerk