

**MINUTES**  
**CASTLE VALLEY ROADS COMMITTEE MEETING**  
**TUESDAY, NOVEMBER 15<sup>th</sup>, 2016 at 4:30 P.M.**  
**CASTLE VALLEY COMMUNITY CENTER**  
**2 CASTLE VALLEY DRIVE**

**Members Present:** Merrill Brady, David Erley, Russ Cooper, Jazmine Duncan and Mingo Gritts.

**Members Absent:** None

**Recorder:** Jocelyn Buck

**Call to Order**

Brady called the meeting to order at 4:31PM

**1. Open Public Comment:**

Duncan inquired what the procedure was regarding dead deer on roads.

Brady stated people should call Fish and Game.

Gritts said the Road's crew could go by and pick them up.

Erley reported that cattle got through our fence up by the Fire station and got into Daystar.

They were a little bit upset and Erley informed them to call us if it happens again. And that we would fix the fence.

Duncan asked which fences up there are ours and which are Daystar?

Erley stated the outer most fence is our responsibility.

**2. Approval of Minutes:**

Erley motioned to approve the minutes from October 17<sup>th</sup> 2016, seconded by Duncan, passed unanimously

**3. Executive Report**

Monthly Road Report: Mingo Gritts

Gritts reported they are currently working on patching the shoulder of Castle Valley Drive after Southeastern Paving's sweeper pulled up some of the old road. They will borrow their portable oiler once their prep is completed.

Erley stated that maintenance to the Castle Valley Drive will extend the life of the current road surface and save the town money in the long run.

Erley and Duncan discussed potential damage to the Road from snowplowing and that they plan to meet with Bill Jackson with the County to discuss blading techniques to hopefully prevent road damage. And that we also might want to get an Inter-local Agreement with the County for snowplowing.

Gritts continued they are working up on Homestead cleaning out drainage on Ryan Anderson's lot. Mingo emphasized that doing drainage projects from specific requests is great public relations. Another example is Scott Crueger place on Castle Valley Drive at Holyoak that the crew fixed last week. Mingo stated that all their recent interactions with the public have been very positive.

Erley emphasized that drainages are the Town's responsibility.

Correspondence:

Letter from Fred Fornelius Lot 29

Gritts explained that there was an inappropriate sized PVC pipe installed as a culvert under Mr. Fornelius's driveway and that the town had notified him of the ordinance. His letter was a response to that notification and he stated he will remove the culvert and discuss further drainage issues with Gritts.

**New Business:**

4. Discussion and Possible Action re: Approval of 2017 Meeting.

Erley stated that the December meeting should be moved back to the 12<sup>th</sup>. He believed doing government business near the holidays was not fair to the Public as so many people are away.

Erley made a motion the December meeting be moved to the 12<sup>th</sup>, seconded by Duncan, motion passed unanimously.

5. Discussion and Possible Action re: UPS and Federal Express deliveries during bad weather.

The concern was the delivery vehicles may chew up the roads if they have to chain up and in addition they could get stuck on our side roads. And that maybe the packages should be left at a central place for residents to pick up.

Erley stated he has consulted legal and there is too much liability for the Town to get involved with package handling especially with medical supplies deliveries.

Brady emphasized that our B/C Roads Funds could be compromised if we start restricting travel on public roads.

Duncan stated that maybe we could encourage people to meet their deliveries.

Erley said they could use the phone down at the Town building to call people and have them meet the recipients down there.

6. Discussion and Possible Action re: Road Crew work schedule, projects and priorities.

Gritts stated that the crew is working fewer hours per day but more days a week, basically Tuesdays through Fridays. The crew is working well together without being micromanaged. Mark is back doing some hours mowing weeds to make for less work in the spring. For winter they are hoping to get all their equipment into the road shed and plugged in. For snow plowing they will use the grader and a back hoe. Projects were outlined previously; in addition will be the Shafer Lane project once aces to road base and BLM Archaeological review are granted.

Erley reported on the recent meeting with Daystar regarding the culinary well site. He explained the steps necessary to get ready for the Shafer lane project.

Gritts also added that they are continuing to work on the Blue Stakes project finding and identifying lines.

Erley stated that he has spoken to Mike Giles with Frontier hoping to collaborate on where lines are and where they are going to be set.

Gritts continued explaining about another project they are working on creating fords by putting stream sand and cobble rocks across roads that have been washing out. And that in spring they plan on re-shaping roads and cleaning brush from the ditches and sides of the roads to increase visibility.

Erley stated that it would be good to get signed easements from the residents in the Upper Eighty to be able to work on the roads and drainages up there.  
Gritts also brought up the problem that people are driving too fast and this is a safety concern for the crew working on roads. They will need to purchase more safety cones and signs.

**7. Discussion and Possible Action re: LTAP training in 2017.**

Gritts reported that the training was very worthwhile and it would be beneficial to travel to where ever they are doing training in the future. He learned a lot and will work with Josh showing him what he learned.

Erley encouraged Gritts to find some training class for next spring, reminding him that we have a credit with L-TAP.

**Unfinished Business:**

**8. Discussion and Possible Action re: Acquiring road base for Shafer Lane project. [Tabled]**

**9. Road's Budget**

Gritts stated that according to CM Hill-Treasurer the Castle Valley Drive Budget looked good.

Erley stated that in the spring the Council will discuss using some of the budget excess to trim the Big Tree.

Erley moved to adjourn; Duncan seconded, the motion passed unanimously.

Brady adjourned the meeting at 4:52PM

Approved: M/Brady 12-13-16  
Merrill Brady (Date)

Attested: Jocelyn Buck 12-13-16  
Jocelyn Buck, Town Clerk (Date)