

FINAL MINUTES
CASTLE VALLEY ROADS COMMITTEE MEETING
TUESDAY, DECEMBER 13th, 2016 at 4:40 P.M.
CASTLE VALLEY COMMUNITY CENTER
2 CASTLE VALLEY DRIVE

Members Present: Merrill Brady, David Erley, Jazmine Duncan and Mingo Gritts.

Members Absent: Russ Cooper.

Recorder: Jocelyn Buck.

Call to Order

Brady called the meeting to order at 4:40PM

1. Open Public Comment:

Erley commented on the new fence on East Holyoak that Jayne and Mitchell May have had constructed to prevent hunter's access. The fence extends into the cul-de-sac and there will be no room for the grader, UPS or emergency vehicles to turn around. Erley encouraged Mingo to go check it out before getting in there with the plow. And if necessary we might be able to turn around at Laura Kamala's driveway but to take care and not do any damage at her place. Erley added as Mayor he is working on this situation.

Brady added that is another reason we need to start work on the cul-de-sacs so as to keep them open for fire and emergency equipment access.

Duncan reported that the Fire District has signed the Cooperative agreement with State's Wild Land Fire Policy. Adding we will need the Road's department to participate in the policy match activities on the list that the State has provided.

Erley stated that this is a community project and that the town should partner up. The Road's Department, Fire Department and the community all need to work together to make this agreement work.

2. Approval of Minutes:

Erley motioned to approve the minutes from November 15th 2016, passed unanimously

3. Executive Report

Monthly Road Report: Mingo Gritts

Gritts reported they have had to stop cold patching because of the winter weather. They will continue with it in the spring, adding by then there may be some damages from the snow plow to fix as well. Now they are working on their "haul and fill" project starting at the east end of the town filling potholes and fixing washed out fords and jeep trails. So far they have worked on Keogh, Taylor, Holyoak and Pope Lanes. That and doing snowplowing as needed will keep them busy through winter months. Mingo had been asked for an update on the CV Drive culvert project.

Erley and Brady both explained that project is on hold for now.

Brady stated we may need to go down and do a water bypass and clean it out in the spring.

Mingo confirmed they will evaluate the situation come spring.

Erley stated he wanted Mingo to do a written Roads Report for the council starting next year.

4. Correspondence: None

New Business

5. Discussion and Possible Action re: John Deer Backhoe #1Lease.

Mingo explained that the lease is up next week and they have 210 hours on the one year/300 hours lease.

Buck stated she had spoken with Honnen and they will rollover these hours on another new one year lease which would cost \$6500.

Discussion followed that last year's lease cost \$891 but at \$6500 this lease is still much cheaper than any other lease options.

Mingo stated that with the current "haul and fill" project and the Shafer Lane project coming up having two back hoes , one at the road base source and the other at the project area will be very time and cost saving. Then maybe after that we could go down to one backhoe.

Erley moved to recommend to the Town Council to renew the lease, motion passed unanimously.

6. Discussion and Possible Action re: Schedule to finish CV Drive Touch up.

Covered previously in Mingo's Report.

7. Discussion and Possible Action re: Winter Snow Removal

Erley stated he just wanted to make sure the crew had coverage if and when we get snow.

Mingo agreed that they are ready and have been budgeting/ scheduling there monthly work hours to leave enough time for snow removal.

Unfinished Business:

8. Discussion and Possible Action re: Acquiring road base for Shafer Lane project.

Erley explained that while attending a BLM meeting last week he acquired a " Right of Use" document that gives us free access to road base from the State gravel pit at Ida Gulch. This document simplifies all the work we have done to apply / request access to that road base through other channels. Erley went ahead and submitted our "Right to Use" application to the BLM for access.

Mingo brought to attention that this document was compiled in 1988 with 30 year expiration so in 2018.

Erley stated before 2018 we need to get a new MOU and get permanent access.

Brady asked how the right of way with Daystar is coming.

Erley stated that our survey is good but Daystar needs have a survey of their property line by their barn.

9. Road's Budget-Reviewed no questions.

Erley moved to adjourn; Duncan seconded, the motion passed unanimously.

Brady adjourned the meeting at 5:11PM

Approved: _____
Merrill Brady

(Date)

Attested: _____

Jocelyn Buck, Town Clerk

(Date)