

MINUTES
CASTLE VALLEY ROADS COMMITTEE MEETING
TUESDAY, DECEMBER 13th, 2017 at 4:30 P.M.
CASTLE VALLEY COMMUNITY CENTER
2 CASTLE VALLEY DRIVE

Members Present: Merrill Brady, David Erley, Jazmine Duncan, Russ Cooper, and Mingo Gritts.

Members Absent: None

Recorder: Jocelyn Buck.

Public Present: None

Call to Order

Brady called the meeting to order at 4:31PM.

1. Open Public Comment: None

Approval of Minutes:

Erley motioned to approve the minutes from November 14th 2017, Duncan seconded, motion passed unanimously.

3. Monthly Road Report: Mingo Gritts

Gritts gave an overview of his written report that is attached.

Brady commented he will work on getting the necessary easement at the end of Rim Shadow to get to the irrigation ditch gate.

Erley complimented the Roads crew on their excellent work on the cul-de-sac monuments.

Gritts stated that some people have thought we have installed a water system because the monument caps have "water" embossed on them. Eleven of the twelve monuments have been done and Homestead needed a different plat and will be done soon.

Erley stated we have committed to the Fire Department to work on two cul-de-sacs per year for our insurance. He suggested saving the easiest cul-de-sacs for a year when we don't have the budget or time to do more difficult ones.

Gritts has a bunch of survey stakes and they will be used to mark out the 45 foot diameters.

Erley recommended getting a 45 foot survey chain to delineate and stake the cul-de-sac boundaries. Doing this soon would also give residents time to get use to the boundaries and plan appropriately

Gritts continued the new Dump truck is registered and licensed but still needs work on the tie rod ends, the steering is very loose. And the passenger seat is very squeaky. The front end is loose probably from having the 3800 pound snow plow on it. Gritts will be getting the parts to repair it and be ready for winter conditions.

Duncan recommended removing the blade when it is not needed in the spring.

Gritts stated they will be putting a rubber bumper on the blade to protect the roads.

Erley asked Gritts to communicate with Bill Jackson, Grand County Roads about when we will need plowing or when we are ready to do our own plowing.

Gritts will be getting larger "slow" signs for castle valley Drive near the Town Building.

Duncan recommended that we do some outreach to residents regarding the cul-de-sac projects.

Erley stated that the Crew could start working on the BLM fence on lower Shafer as that would not interfere with the ongoing easement negotiations.

4. Correspondence: None

New Business

5. Discussion and Possible Action re: OSHA Hazardous Materials Communication program.

Gritts explained as per OSHA requirements we need to have a Hazardous Communications Program.

Gritts has compiled a binder with SDS information formatted sheets. He is working on quick lists for commonly used products. The Town Building will need to have their own binder for cleaning products and/ or supplies. Gritts explained the training and updating processes OSHA requires.

6. Discussion and Possible Action re: Meeting Schedule change from December 11th to the 18th 2018.

Erley motioned to move the December 11th meeting to the 18th 2018, Duncan seconded, motion passed unanimously.

7. Discussion and Possible Action re: Recommendation to the Council to renew the Back hoe lease.

Gritts stated he has been looking for a good used back hoe but he has run out of time to find and buy one before the John Deere lease is up.

The Committee recommended to the Council to renew the back hoe lease.

8. Discussion and Possible Action re: Prioritizing projects for the remainder of the 2017-18 Budget.

Erley stated that the easements on 194/194 are going to work out; in the meantime we could build the fence along the BLM and work on finishing the monuments in the rest of the cul-de-sacs.

9. Discussion and Possible Action re: Obtaining a permit for Ida Gulch gravel directly from the BLM

Erley reported that the BLM would rather the Town have their own Ida Gulch pit permit to access fill than for us to keep using UDOT's permit .

Discussion continued and it was agreed to start this permit application process next year. Also the new permits are for now for ten years.

Gritts commented that they have worked at getting the pit into compliance.

Duncan added that we still do have permission for the Shafer Lane project. And that Gritts needs to be involved in the new permit application process.

Unfinished Business

10. Discussion and Possible Action re: Feasibility of repairing the Loader for Ida Gulch Pit work (tabled).

11. Discussion and Possible Action re: Signage for Shafer Lane and Green Gate (tabled).

12. Discussion and Possible Action re: Power Pole work list for Rocky Mountain Power (tabled).

13. Discussion and Possible Action re: Shafer Lane Extension cost analysis (tabled).

14. Discussion and Possible Action re: Removing incorrect Hunting Signage (tabled).

Duncan motioned to untable, Erley seconded, motion passed unanimously.

Duncan stated she wanted the incorrect hunting signs taken down; she wants to start the process of the new hunting regulations and signage correctly.

Erley added he will follow up with Utah Open lands.

Erley motioned to remove non-compliant hunting signs, Duncan seconded, motion passed unanimously.

15. Road's Budget- no budget review available

Adjournment

Erley motioned to adjourn; Duncan seconded, the motion passed unanimously.

Brady adjourned the meeting at 5:25PM.

Approved: _____
Merrill Brady

(Date)

Attested: _____

Jocelyn Buck, Town Clerk

(Date)

1-16-18