

MINUTES
REGULAR MEETING OF THE TOWN OF CASTLE VALLEY
TOWN OF CASTLE VALLEY
WEDNESDAY, DECEMBER 14, 2011 – 6:30 P.M.
CASTLE VALLEY COMMUNITY CENTER
2 CASTLE VALLEY DRIVE

COUNCIL MEMBERS PRESENT: Mayor Erley, Council Members Henry and Hill.

ABSENT: Council Members Drogin and Williams

OTHERS PRESENT: Pat & Ron Drake, Marybeth Fitzburgh, Leta Vaughn, Greg Halliday, Kristin Millis.

RECORDER: Town Clerk Jil Kulander

1. Call to Order: 6:35 P.M.
2. Open Public Comment: None
3. Approval of Minutes: None
4. Reports
 - * Roads Committee

Roads Supervisor Halliday submitted the Roads Report.

Mayor Erley thanked Roads Committee Chair Joan Sangree for her vision and accomplishments for six years on the Roads Committee. She is retiring the end of December. Mayor Erley commended Roads Supervisor Halliday as well, expressing appreciation for what good shape the roads are in now, especially compared to when the Committee began. Roads Chair Sangree and Supervisor Halliday have brought continuity and long term planning to the Committee. The Roads Equipment Shed Project would not be in place if not for the Roads Committee.

Castle Valley has been advertising for new Road Committee Members, but has to date received no inquiries. The Mayor will also consider stepping down from his position as a Roads Committee Member in the event there are other volunteers to take over the Committee. In the interim, Mayor Erley and Roads Supervisor Halliday will continue to meet monthly and a decision about the future of the Committee is for now delayed to see if there is continuing interest by the community.

Roads Supervisor Halliday reported that he is planning a burn to reduce the weed build up at the culverts along Placer Creek on Miller, Buchanan and Shafer Lanes. The ongoing process of removing the dirt build up is likely to be slowed if and when the ground freezes. However, residents may still make arrangements to collect free dirt from the

town by making arrangements with the Town Clerk.
He also reported that the dump truck is now, after the repairs, in good shape.

* Planning and Land Use Commission

PLUC Chair Fitzburgh submitted the PLUC Report.

Chair Fitzburgh reported on some of the more interesting findings the Committee has been reviewing from the 2010 US Census: 70% of our residents are aged 50 or older. This is likely to affect the future needs of the community.

It is expected that the survey the Committee is working on will have a final draft by the end of 2012.

USU Extension Agent and Moab Area Watershed Partnership Coordinator Tessa Groff has applied for a grant to educate the public through seminars about septic tanks and their proper management in Castle Valley, possibly in partnership with Moab.

It was reported that there are 291 homes and 448 lots. Although a few lots have been consolidated and others divided up into greenbelt areas, there remain 448 lots according to the Grand County Recorder.

* Treasurer

Council Member and Treasurer Hill submitted the quarterly Treasurer's Report.

Treasurer Hill reported that the cost for the audit this year ran considerably below the budgeted amount, allowing for \$1800 to be rolled over towards the costs for the new town database.

The town budgeted \$10,000 for the Road Shed Project. We now have the estimated annual loan payment plan with the annual payment under \$8,000. There will be a surplus there as well.

The Roads Department is at 37% of its budget.

The building permit fees have recently been increased based on a review of the time and costs involved in preparing the permits. Mayor Erley and Council Member and Treasurer Hill will review the findings.

Mayor Erley commended Council Member Hill on the well prepared Treasurer's Report.

NEW BUSINESS

5. Discussion and Possible Action re: Appointment to Grand County Recreation Board. Kristin Millis approached the council with enthusiasm, submitting her name to be considered for the Recreation Board, replacing Rep. Howard Trenholm who is stepping down. She shared her history, work experience, and specific qualifications for the position.

Council Member Hill moved to appoint Ms. Millis to the Recreation Board contingent upon Rep. Trenholme's retirement. Council Member Henry seconded the Motion. The Motion passed unanimously.

6. Discussion and Possible Action re: Consideration of the Daystar Academy request for weekly meetings in the Town Hall.

After discussion it was decided that Mayor Erley will speak to the town's attorney, Mr. Kinghorn about the matter. The Town Clerk will look into scheduling. There was some concern about the availability of space and the long term consequence of allowing one religious group to gather and because of lack of availability having to deny others.

Council Member Henry moved to Table the matter. Council Member Hill seconded the Motion. The Motion passed unanimously.

7. Discussion and Possible Action re: Appointment of Council Member Drogin as Assistant Treasurer.

Council Member Hill moved to replace Brooke Williams with Alice Drogin as the town's Assistant Treasurer. Council Member Henry seconded the Motion. The Motion passed unanimously.

8. Discussion and Possible Action re: CONSIDERATION FOR ADOPTION OF A RESOLUTION OF THE TOWN COUNCIL OF TOWN OF CASTLE VALLEY, UTAH (THE "ISSUER"), AUTHORIZING THE ISSUANCE AND SALE OF NOT MORE THAN \$163,000 AGGREGATE PRINCIPAL AMOUNT OF SALES TAX REVENUE BONDS, SERIES 2012; FIXING THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF THE BONDS, THE MAXIMUM NUMBER OF YEARS OVER WHICH THE BONDS MAY MATURE, THE MAXIMUM INTEREST RATE WHICH THE BONDS MAY BEAR, AND THE MAXIMUM DISCOUNT FROM PAR AT WHICH THE BONDS MAY BE SOLD; DELEGATING TO CERTAIN OFFICERS OF THE ISSUER THE AUTHORITY TO APPROVE THE FINAL TERMS AND PROVISIONS OF THE BONDS WITHIN THE PARAMETERS SET FORTH HEREIN; PROVIDING FOR A PUBLIC HEARING AND THE PUBLICATION OF A NOTICE OF PUBLIC HEARING AND BONDS TO BE ISSUED; PROVIDING FOR THE RUNNING OF A CONTEST PERIOD; AUTHORIZING AND

APPROVING THE EXECUTION OF A MASTER RESOLUTION, AND OTHER DOCUMENTS REQUIRED IN CONNECTION THEREWITH; AUTHORIZING THE TAKING OF ALL OTHER ACTIONS NECESSARY TO THE CONSUMMATION OF THE TRANSACTIONS CONTEMPLATED BY THIS RESOLUTION; AND RELATED MATTERS.

Mayor Erley read the item in its entirety as prepared by Ballard & Spahr and as presented on the agenda.

This item is to notify the public that we will have a Public Hearing to approve the bonding for the CIB loan. This is required by the Utah State Legislature for any Utah community to go into debt and to accept loans.

The terms may only be changed if it is in the interest and benefit of the town. Third Party Exchange Bonds are allowed and a possibility, although this has never happened.

The Master Resolution and the Parameters of the Resolution are available to the public during office hours.

Council Member Hill motioned to accept and pass Resolution 2011-8 as presented authorizing the ADOPTION OF A RESOLUTION OF THE TOWN COUNCIL OF TOWN OF CASTLE VALLEY, UTAH (THE "ISSUER"), AUTHORIZING THE ISSUANCE AND SALE OF NOT MORE THAN \$163,000 AGGREGATE PRINCIPAL AMOUNT OF SALES TAX REVENUE BONDS, SERIES 2012; FIXING THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF THE BONDS, THE MAXIMUM NUMBER OF YEARS OVER WHICH THE BONDS MAY MATURE, THE MAXIMUM INTEREST RATE WHICH THE BONDS MAY BEAR, AND THE MAXIMUM DISCOUNT FROM PAR AT WHICH THE BONDS MAY BE SOLD; DELEGATING TO CERTAIN OFFICERS OF THE ISSUER THE AUTHORITY TO APPROVE THE FINAL TERMS AND PROVISIONS OF THE BONDS WITHIN THE PARAMETERS SET FORTH HEREIN; PROVIDING FOR A PUBLIC HEARING AND THE PUBLICATION OF A NOTICE OF PUBLIC HEARING AND BONDS TO BE ISSUED; PROVIDING FOR THE RUNNING OF A CONTEST PERIOD; AUTHORIZING AND APPROVING THE EXECUTION OF A MASTER RESOLUTION, AND OTHER DOCUMENTS REQUIRED IN CONNECTION THEREWITH; AUTHORIZING THE TAKING OF ALL OTHER ACTIONS NECESSARY TO THE CONSUMMATION OF THE TRANSACTIONS CONTEMPLATED BY THIS RESOLUTION; AND RELATED MATTERS.

Council Member Henry seconded the Motion. The Motion passed unanimously.

9. Discussion and Possible Action re: Review of bids for the Castle Valley Road Shed Project. A total of seven bids were received and presented. The Council needs time to review, discuss and make the decision. Mayor Erley recommended creating a subcommittee to thoroughly review and to make a recommendation to the Council at the January 18th, 2012 Regular Town Council Meeting.

Mayor Erley, Council Member Henry, and Roads Supervisor Halliday agreed to form the Bid Review Committee.

Council Member Henry suggested that perhaps Jeff Whitney could consult with the Council on this project.

Council Member Hill motioned to create a subcommittee with Mayor Erley, Council Member Henry, and Roads Supervisor Halliday to review and recommend the best bid to the Town Council at the January 18th, 2012 Regular Meeting. Council Member Henry seconded the Motion. The Motion passed unanimously.

10. Discussion and Possible Action re: Approval of Conditional Use Permit and Business License Renewals.

Planning and Land Use Committee Chair Fitzburgh presented the list of Conditional Use Permit and Business License applicants for 2012.

Council Member Henry moved to approve the Conditional Use Permits and the Business Licenses as presented in the Planning and Land Use Committee Report. Council Member Hill seconded the Motion. The Motion passed unanimously.

OLD BUSINESS:

11. Discussion and Possible Action re: Approval of Regular Town Council Meeting Schedule for 2012.

Council Member Hill moved to accept the proposed Regular Town Council Meeting Schedule for 2012 as presented with the amended date change on July 18, 2012. Council Member Henry seconded the Motion. The Motion passed unanimously.

12. Discussion and Possible Action re: Installing an additional phone line on the outside of the Town Building for emergency, local, and credit card calls.

Town Clerk Jil Kulander updated the council on the process of the addition of the exterior phone line. The wiring will be installed on Thursday, December 22nd. This exterior phone will make only local or operator assisted calls. Approximate monthly rate will drop to \$203 plus surcharges and a few taxes. We are now on file as tax exempt to avoid State & Federal taxes.

Lettering is going to be placed on the building to better demarcate the town building. There was some discussion about lighting in the parking area and the need to replace the expired solar lights that are there now. The council will look into the possibility of new and improved lighting in the 2013 budget.

13. Discussion and Possible Action re: Developing Emergency Response Plans for Geologic and Other Hazards.

Mayor Erley and Council Member Henry plan to consult with Grand County and Moab Fire Chief Corky Brewer on this matter.

14. Discussion and Possible Action re: CIB Road Shed Loan - Scheduling a Public Hearing in January on the Financial Implications of the Approved Application for CIB loan for a Castle Valley Road Shed.

Council Member Hill motioned to hold a Public Hearing on January 18th at 6:30 pm at the Community Center before the Town Council's regular monthly meeting to discuss the CIB loan, the Bond, and the financial implication of this Bond. Council Member Henry seconded the Motion. The Motion passed unanimously.

15. Discussion and Possible Action re: A flagpole for the Community Center. Council Member Henry voted to untable the matter. After some discussion, Mayor Erley suggested that we budget this for 2013, unless we have enough surplus in this year's budget to cover the costs. Council Member Henry reported that the resident who initially brought up the idea would be willing to do some fundraising. Roads Supervisor Halliday said that we can do this in house. It was agreed to come back with the expected costs for a 20 foot pole and a flag.

Council Member Hill moved to retable the issue; Council Member Henry seconded the Motion. The Motion passed unanimously.

16. Payment of Bills.

Council Member Henry motioned to pay the bills as presented. Council Member Hill seconded the Motion. The Motion passed unanimously.

Council Member Hill motioned to adjourn at 7:55pm; Council Member Henry seconded the Motion. The Motion passed unanimously.

Adjournment: 7:55P.M.