

MINUTES
THE REGULAR TOWN COUNCIL MEETING

WEDNESDAY, DECEMBER 15th, 2021 AT 6:30 P.M.

Council Members Present: Mayor Duncan and Council Members: Gibson, Hill, Holland and O'Brien.

Absent: None

Others Present: Ron Drake, Colleen Thompson, John Groo, Laurie Simonson, Faylene Roth and Mary Wakely.

Clerk: Jocelyn Buck

Regular Town Meeting

M Duncan called the Meeting to Order at 6:30 PM and delivered the Electronic Meeting Determination Buck called roll.

1. Open Public Comment: None

2. Approval of Minutes: Regular Town Council Meeting November 17, 2021.

CM Gibson motioned to approve the Minutes from November 17, 2021; CM O' Brien seconded, motion passed unanimously.

3. Executive Reports:

*Water Agent and Water Committee Report - John Groo

Groo reported he had made initial contact with Attorney John Clyde regarding the Town's proposed Water Ordinance amendments but has not heard back from him and will follow up in the New Year. Discussion continued on how Groo could get an accurate water sample for testing from the well on Lot 13. This would require running the water for a while in order to flush out the well, not a good idea in the middle of winter. Groo will work with Ron Drake to get a sample next time Drake has to fill up a fire truck. M O'Brien reported on the (Forest Service) Cooperating Agency meeting they have received over 6000 comment letters with about 300 being unique letters. The Draft EIS should be out in September, and the Town will have opportunity to comment on that also. M Duncan reported that the Ditch Company was still working on their part of a grant proposal for work to clear underbrush down in the greenbelt.

*EMS District- Ed Weeks- report provided.

*Roads Committee- Reports provided. M Duncan reported that the Road Committee will be meeting quarterly next year and did not meet this month. Honer has met with Greg from Emery and they are working out getting the road restoration done. CM Gibson will be in contact with Honer concerning required restoration work on lower Shafer Lane. Honer has also completed the State required traffic control training.

*Planning & Land Use Commission- Thompson reported the Planning and Land Use Commission had their Public Hearing on the Lighting Ordinance and approved it and passed the Ordinance on to the Council. And the Conditional Use Permits and Business license renewals for 2022 were approved and also passed on to the Council.

* Community Renewable Energy Program(C-REP) CM Gibson reported the C-REP Low Income Committee met and are still looking for options. There is a low income tool on the 100 Communities website that shows the statistics on low income families in various Utah Communities including Castle Valley.

*Solid Waste District- Diana Ackerman- not present, no report.

*Fire District-Chief Drake announced he has ordered a 2022 F 550 Ford chassis that will be built into a mini pumper truck. Last night the power and phones were out and as part of that the VHS was knocked out so the Fire Department had no communication by radio to the County Sheriff's dispatch. Drake can still do a radio page within the Valley. Last night winds of 35 to 40 MPH were reported in the Valley. The Fire District's Christmas Light Parade will be December 21st at 6:30PM. Council agreed the Fire District

could use the Town email list to send out another reminder/ request for donations to fund the new fire truck.

*Housing Task Force- M Duncan- Minutes provided. They continue to work on the Affordable Housing Plan. The Arroyo Crossing development will provide more work force housing.

*County Economic Advisory Board-M Duncan reported the Board has been working on their proposal for part B of their Grant application. They will be allocating \$600K towards the Housing Authorities next tax the credit application for 32 more units in the Arroyo Crossing development.

* Dark Sky Team - Buck reported the Team will be concentrating on the IDA Application that they hope to submit it in January.

4. Correspondence: None

5. Administrative Matters & Procedures: M Duncan announced this is the last meeting of her first term as Mayor and she thanked everybody for all their work. She also thanked Mingo Gritts on behalf of the Council and the Town for his 6 years as Road Manager; we will be sending him a check as a small token of our appreciation. CM Hill thanked M Duncan for her wonderful first term as Mayor and thanked her for running again. M Duncan, CM Hill and Gibson thanked CM Holland and O'Brien for re-upping for Town Council.

Town letters: CM Holland had written a letter on behalf of the Council supporting the Town becoming an International Dark Sky Community. This letter/support is required as part of the Dark Sky application and the Council agreed unanimously to approve the letter. CM Holland will also be working on the Town's comments for support of the Grand County Public Land Proposal. Council approved all the administrative updates to the Building Permit Information sheet most were to reflect the Internal Accessory Dwelling Units and new online Grand County building permit processes.

NEW BUSINESS

6. Discussion and Possible Action re: Approval of Ordinance 2021-5 Dark Sky Lighting Ordinance. CM Hill appreciated all the work that went into this Ordinance. She disagreed with Section 9 Application and Review Procedures B -2 Residential Buildings stating it would create more work for the Building Permit Agent (BPA). She recommended the BPA create a Dark Sky exterior lighting information checklist to help people get the correct lighting and their Certificate of Occupancy. Thompson agreed but stated that if she had this information ahead of time she could help people build in compliance before purchasing the wrong fixtures/ bulbs. CM Hill stated that if the correct information is provided in the building permit process it is up to the builders to comply. She added that when applying for a permit the builder probably doesn't know what kind of lighting will be available. She asked to have the language after "premise" to be removed from the Ordinance

B-2. Residential building permit applications for dwellings, accessory buildings or other structures shall include the following:

a. In addition to electrical plans required by applicable Electrical and Energy Codes and applicable sections of the Building Code, elevation plans indicating the proposed location of lighting fixtures, height of exterior lighting fixtures on the premises.[and type of lamps, supports, and shielding. The applicant must provide sufficient information regarding the light fixture location, lumens, and shielding mechanisms to be able to determine compliance with this Ordinance].

b. A table showing pre-existing and proposed exterior lights, by fixture type, lumens and lamp type, shielding, location, and total lumens.]

M Duncan and CM Hill agreed the solution would be if an Applicant signed off on Lighting information sheet as part of the permit process that would suffice and that language in 9B-2a/b could be eliminated. Thompson added that calculations of pre-existing lumens should be part of the checklist. Power outage stopped the meeting recording.

Buck and Roth stated that removal of 9B-2a/b language from the Ordinance would not affect the IDA application. CM Holland asked if we can legally require compliance with interior lights. Simonson referenced the 1991-1 Ordinance that stated that interior lights cannot negatively affect sky glow and the Town has already had the authority regulate to light trespass. Roth explained that this new Ordinance cannot regulate houses with big windows that do not have shades but if there is light trespass off the property then we can. CM O'Brien asked if the actual interior light bulb should not be visible from off the property. Roth continued that this Ordinance is to protect the overhead night sky. CM Hill found a typo in definitions "walkwaay".

CM Hill motioned to adopt Ordinance 2021-5 Dark Sky Lighting Ordinance with changes in Section 9 B-2a removing language after "premise" and to correct typo in definitions so amended. CM Gibson seconded, motion passed unanimously. Buck thanked Roth, Thompson and Simonson for all their work on the Ordinance.

7. Discussion and Possible Action re: Approval of Conditional Use Permits and Business Licenses.

Thompson updated that the permit for David Rhodes Lot 430 was not going to be renewed.

CM Hill motioned to approve the 2022 Conditional Use Permits and Business Licenses, CM O'Brien seconded, motion passed unanimously.

8. Discussion and Possible Action re: Big Cottonwood Tree Maintenance.

After discussion Council requested a second bid from Triassic.

CM Hill motioned to table Item 8; CM O'Brien seconded motion passed unanimously.

UNFINISHED BUSINESS- None

9. Closed Meeting (If necessary)

10. Payment of the bills.

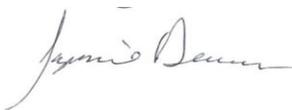
CM Gibson motioned to pay the bills, CM Holland seconded, motion passed unanimously.

ADJOURNMENT

CM Hill motioned to adjourn, CM O'Brien seconded, motion passed unanimously.

M Duncan adjourned the Meeting at 7:53 PM

Approved:



Jazmine Duncan, Mayor

Date: 1-25-2022

Attested:



Jocelyn Buck, Town Clerk

Date: 1.25.2022