



## MINUTES

### JOINT WORKSHOP FOR THE CASTLE VALLEY TOWN COUNCIL AND THE CASTLE VALLEY FIRE PROTECTION DISTRICT FIRE COMMISSION

**WEDNESDAY, February 28, 2018 AT 5:00 P.M.**

CASTLE VALLEY COMMUNITY CENTER - 2 CASTLE VALLEY DRIVE

Council Members Present: Mayor Duncan, Council Members Drogin, Hill, Holland and O'Brien.

Castle Valley Fire Protection District Commission Present: Mitch Stock-Commissioner, Bob Russell- Treasurer, Leta Vaughn-Secretary and Ron Drake- Fire Chief.

Also Present: Castle Valley Road Supervisor Mingo Gritts and Road crew Josh Pike.

Clerk: Jocelyn Buck

Mayor Duncan called to order the Joint Workshop for the Castle Valley Town Council and the Castle Valley Fire Protection Commission at 5:00PM.

#### NEW BUSINESS

**1.** Discussion and Possible Action re: Shafer Lane BLM Easement.

Gritts presented maps that showed the plan for the road on the BLM section of the Shafer Lane extension. Gritts and Pike answered questions regarding the footprint of the road and where the culverts; gates and cattle guards were required. Gritts presented cost estimates for several options (attached).

Discussion resulted in agreement that after the fence was moved over, the road should follow the existing road as closely as possible, widening it to allow for appropriate bar ditches. It would also keep the existing 90 degree turn in the road. Only one cattle guard would be required to be placed at the boundary of the Castle Valley green belt and BLM land. This cattle guard would be built on Town property this would avoid us having to meet BLM cattle guard specifications. A cattle guard between the BLM and the Fire Station property would not be needed. The one cattle guard would be "site built" with forms and poured cement. This cattle guard would also include a walk around gate. One culvert and one ford would take care of drainage under/across the roadway along the BLM section. In a future budget a second culvert could replace the ford. Stock expressed concern with the weight of the Fire trucks on the cattle guard. Gritts explained the weight displacement and the adequate construction plan for the trucks weight on the cattle guard. Hill asked why the width of the road on the BLM section would be 25 feet verses 20 feet when at the Lot 193/194 section it bottlenecks down to approximately 18 feet. Duncan clarified the easement with Lots 193/194 is only 18 feet And Gritts verified the road surface at the BLM section will be 20 feet. It was agreed that a 20 foot road would save some money and was adequate for the BLM section. Duncan added that we have access to Ida Gulch material only for the Shafer project.

**2.** Discussion and Possible Action re: Shafer Lane Easements with Lots 193 and 194.

Stock stated that the reason for this meeting was to see were the Town was with the easement agreement and not necessarily to discuss the Fire Commissions' issues with agreement.

M Duncan stated that the Town does not need to have a closed session to discuss the Town's part of the agreement. It was decided to go into closed meeting for both parties to discuss the easement documents.

CM Hill motioned to go into closed session for possible pending litigation, second CM O'Brien, Council's motion passed unanimously.

Russell motioned to go into closed session, second Vaughn, Commission's motion passed unanimously.

Adjourn to a Closed Meeting at 5:44PM.

Regular Meeting resumed at 6:53PM

3. Discussion and Possible Action re: Shafer Lane extension cattle guards.

CM Drogin and CM Hill agreed the best option was the estimate Option A#2 a site built concrete cattle guard for \$4000.00 with one \$800 pedestrian gate. This would include using the one culvert the Town already has and building a ford for the other drainage to be replaced by another culvert when budgeted.

CM Drogin motion to approve Option 2 for the \$4800.00, CM O'Brien second, motioned passed unanimously.


CM Hill stated that she still has some difficulty approving this expenditure and project without agreement on all the easements.

ADJOURNMENT

CM Drogin motioned to adjourn, second CM O'Brien, motion passed unanimously.

M Duncan adjourned meeting at 6:55PM

**Approved:**

  
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Jazmine Duncan, Mayor Date: 4/20/2018

**Attested:**

  
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Jocelyn Buck, Town Clerk Date: 4/20/18

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CV Recorder  4/20/18