

**MINUTES**  
**THE REGULAR TOWN COUNCIL MEETING**  
**WEDNESDAY, March 15<sup>th</sup> 2023 AT 6:30 P.M.**

**CASTLE VALLEY COMMUNITY CENTER – 2 CASTLE VALLEY DRIVE**

**Due to concerns regarding the potential spread of COVID-19 this was a hybrid meeting held at the anchor site 2 Castle Valley Drive as well as electronically by Zoom.**

Council Members Present: Mayor Duncan and Town Clerk Buck at the anchor site and Council Members: Gibson, Hill, Holland and O'Brien on Zoom.

Absent: None

Others Present at Anchor Site: Dorje Honer and Colleen Thompson

Others present on Zoom: John Groo, Laurie Simonson and Sherriff Wiggins.

Clerk: Jocelyn Buck

M Duncan called the Meeting to order at 6:30 PM, Buck called role.

1. Open Public Comment-None

2. Approval of Minutes: Public Hearing and Regular Town Council Meeting February 15, 2023

CM Gibson motioned to approve the minutes from the Regular Town Council Meeting February 15, CM Hill seconded; CM O'Brien abstained as he was not present at that meeting.

3. Executive Reports:

\*Grand County Sherriff Wiggins gave the Council an update on what has been accomplished in the last three months: Established a Major Crime task force, all positions are filled except for one position in the jail and 2 positions on the road. The goal is to have deputies live in different areas in the County to increase response times i.e. one in Thompson and one in Castle Valley. Harlan Moore is a sergeant with Corrections, he lives in Castle Valley. He is Special function officer so when he is on duty he can act as a law enforcement officer but he is not an LEO 24/7 officer that can issue speeding tickets. The Department is working on having more of a presence throughout the County. Wiggins is trying to implement more Community based policing. He asked what Castle Valley concerns were and speeding was the number one complaint. Wiggins has applied for a grant to get 2 more speed trailers. M Duncan expressed that without any law enforcement presence people just try to see how high they can make the speed trailers MPH go .Buck reported she has had several complaints that Moore's' Sherriff truck speeds on Castle Valley Drive . M Duncan asked about having the County respond to animal calls in the Valley. Wiggins said that the County will respond, but in the future he hopes to hire a County Code Enforcement Officer but that will have to wait until the next budgeting year. The Department is working with Utah Highway Patrol to cover the River Road speeding problems.CM Hill also brought up several live-stock neglect situations that she wanted to report. Josh Green is the County Code Enforcement Officer; he is who we could report County code violations to such as lighting problems .Best way to contact Sherriff Wiggins is to text him 435-260-8984

M Duncan and the Council thanked Sherriff Wiggins for attending.

\*Water Agent and Water Committee Report - John Groo reported work on the Water Management Plan continues. Groo and Janae Wallace are still working towards getting specific private wells for additional monitoring. CM O'Brien reported that at the MAWP meeting Cash (DWRi) listed seven legislative bills related to water rights that were passed ; HB 150,SB 53\*,SB 144,SB 277,SB 251,SB 76/33. There will be more information to come on these from the Water Advisory Committee.

\*Road Department Report- Dorje Honer - Report provided .The grader will probably need replacing in the next couple years and the Town needs to add a purchasing policy for equipment auctions. Honnen has worked on the Back hoe brakes and says they are fine, however Honer still thinks they don't feel quite right. CM Gibson, Hill and Honer are still working through some data base report modifications with Groo.

\*Planning & Land Use Commission- Colleen Thompson reported the PLUC is still looking into Legislative bills that may affect Town Land Use. The PLUC had an extensive discussion on the pros and cons of joining the National Flood Insurance Program (NFIP). Prior to deciding to or not to join the program it may be in the Town's best interest to adopt some of the Land Use (building) regulations required by the NFIP Ordinance. Grand County Building Department will help us with those regulations. The information on

NFIP has been sent out to the Council to review, soon the PLUC will be presenting their NFIP recommendations to the Council.

PLUC will also start working on the General Plan Survey questions.

\*Community Renewable Energy Act-CM Gibson reported the Utility Agreement is still with Rocky Mountain Power attorneys. Simonson has commented on the Agreement on behalf of the Town.

\*Fire District-M Duncan reported the Fire District is currently looking into expanding their District to include Castleton.

\* Canyonlands Solid Waste Authority- Diane Ackerman sent a report announcing two Reduce, Reuse and Recycle Events in April.

4. Correspondence: None

5. Administrative Matters & Procedures: No Town letters. CIB training update M Duncan explained the CIB has changed the project priority list system to an annual list of projects that are considered "shovel ready ". Due to decreases in revenue CIB will be funding more loans than grants. Town priorities on the CIB list are the Placer Creek Low water crossing, the grader, and Water Budget Study. Some projects need to be on the CIB list as part of applying for other grants. M Duncan added that equipment auctions may be the best way to purchase a replacement grader, so the Town needs to amend the purchasing policy to cover that. CM Hill agreed that the purchasing policy should be amended so the Council could pre-approve in a meeting the equipment sought and a certain amount /limit to be spent at an auction. Getting bids works for new equipment that we can't afford. Honer will ask Moab and Grand County about their policy regarding auction purchases.

#### **NEW BUSINESS**

6. Discussion and Possible Action re: Approval of the Canyonlands Solid Waste Authority CV Spring Clean-up Contract and \$3600.00 bid for Saturday April 15th, 2023  
CM Hill motioned to approve the \$3600 bid for the Spring Clean-up, CM O' Brien seconded motion passed unanimously.

7. Discussion and Possible Action re: Approval of the Community Renewable Energy Act Utility Agreement. Agreement still with Rocky Mountain Power for approval. Item dropped.

8. Discussion and Possible Action re: Memorandum of Understanding with the Utah Geologic Survey for the Water Balance Study. The MOU is still with the UGS amending the cost sharing language. Item dropped.

9. Discussion and Possible Action re: International Dark Sky Week Proclamation. CM Holland had several corrections to the Proclamation.

CM Hill motioned to pass the International Dark Sky Week Proclamation with CM Holland's corrections, CM O'Brien seconded, motion passed unanimously.

10. Discussion and Possible Action re: Amendments to Groundskeeper Job Description.

M Duncan and the Council discussed the necessary amendments to the description changing the supervisor to the Mayor and clarifying the snow and ice removal responsibilities and compensation. Also, the starting wage on the description should be updated from \$15/hr. to \$20/hr.

CM Hill motioned to approve the changes to the Groundskeeper job description, CM Obrien seconded, motion passed unanimously.

#### **UNFINISHED BUSINESS-NONE**

11. Payment of the bills.

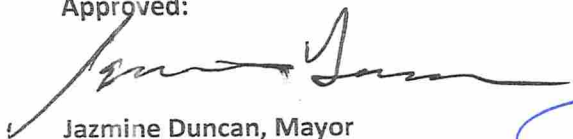
CM O' Brien motioned to pay the bills to include paying the Rocky Mountain Power bill when it comes, CM Gibson seconded, motion passed unanimous.

#### **ADJOURNMENT**

CM Hill motioned to adjourn, CM O'Brien seconded, motion passed unanimously.

M Duncan adjourned the Meeting at 8:00 PM

Approved:



Jazmine Duncan, Mayor

Attested:



Jocelyn Buck, Town Clerk