

MINUTES

SECOND PUBLIC HEARING FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

AND THE REGULAR TOWN COUNCIL MEETING

WEDNESDAY, APRIL 19th, 2023 AT 6:30 P.M.

CASTLE VALLEY TOWN BUILDING - 2 CASTLE VALLEY DRIVE

****Due to concerns regarding the potential spread of COVID-19 this meeting will be a hybrid meeting held electronically by Zoom and also in person at the anchor site the Town Building with limited seating. If you have comments or concerns for the Council, please attend or email them prior to the Meeting: townclerk@castlevalleyutah.com or call 259-9828 M-W 9AM-1PM. Thank you!**

Council Present: Mayor Jazmine Duncan, Council Members Pamela Gibson, Tory Hill, Harry Holland, and Robert O'Brien.

Town Clerk: Jocelyn Buck

Other Officials: Roads Manager Dorje Honer, Water Agent John Groo, Building Permit Agent Colleen Thompson, Fire Chief Ron Drake, Planning and Land Use Chair Ryan Anderson.

Public: Pam Hackley, Bob Lipman, Greg Nunn, Ed Weeks, Jane Broadwell, and Laurie Simonson

1. M Duncan called the Meeting to order at 6:34 PM, Buck called role.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PUBLIC HEARING:

To discuss the Placer Creek Low Water Crossing Feasibility Study project determined to be applied for in the CDBG Small Cities Program in Program Year 2023.

Mayor Duncan opened the second public hearing for the CDBG program at 6:34PM.

Mayor Duncan stated that this hearing was called to allow all citizens to provide input concerning the project that was awarded under the 2023 Community Development Block Grant Program. The Town has amended its capital investment plan or what we call our Capital Projects Plan and decided to apply for funds on behalf of the Castle Valley Placer Creek Low Water Crossing.

Mayor Duncan explained that the application was successful in the regional rating and ranking process and the Placer Low Water Crossing has been awarded \$39,600.00 the total cost of the feasibility engineering phase of the project.

Mayor Duncan explained the project to those in attendance.

Mayor Duncan then asked for any comments, questions, and concerns from the audience.

The questions came from:

Bob Lipman (speaking for Pam Hackley as well) appreciated the efforts of the Town moving forward raising funding to deal with this essential issue not only for residents but for the Town Fire Department, visitors and others recreating. He had concerns about the long term the funding was and also if the September 30th deadline for all clearances and contract implementation would be adequate. They asked for additional clarification on that. And what term scheduling the Town has to ensure it makes all the conditions to get the funding. Buck explained that the deadline is for the environmental study we are only having the Engineering study at this time after the Engineering study we will have what we need to put out an RFP for the actual Construction part. Lipman asked if the grant funds are adequate for the Study. Mayor Duncan responded that the amount was based on an RFP we put out and bid we received for the initial grant application.

Pam Hackley asked to have the Public Hearing open for additional write in comments for another week to enable those that could not attend the hearing to comment. Buck agreed further input would be appreciated, the final application is due at the end of May, and she would add those comments to the Hearing Minutes.

CM Holland asked what the environmental clearance we need is. Mayor Duncan explained Buck will be attending a training next week that will answer those questions. We do already have the State Stream Alteration permit that allows us to work on the crossings.

There were no more comments, and the Hearing was adjourned at 6:43 PM.

Regular Town Meeting

2. Open Public Comment

Greg Nunn property owner Lot 305 Holyoak

Nunn explained the current situation on lower Holyoak where water overflows in the old Placer Creek drainage is flowing up Holyoak and collecting in the low section of the road. Recently the water collected there was 160 feet long with only 6 feet of the road surface clear. He is concerned that any additional flooding may make the road impassable, and that water could drain onto his property as the water cannot escape down at the cul-de-sac. Nunn continued that over time fill has been added raising the road surface on Holyoak down by the cul-de-sac in addition a berm has been created at the northwest edge of the cul-de-sac this is causing water to reverse and back up south on Holyoak. Nunn drew a diagram for the Council. He has discussed this situation with the past two Road Managers. Every time the grader works on the road it cuts the low area deeper. When the cul-de-sac is completed this drainage problem will need to be fixed, the cul-de-sac will need to be dropped and the road leveled. Honer and M Duncan explained that sending the water on to properties below the cul-de-sac is also problematic without a ditch easement from property owners. M Duncan added that our Ordinances do not address large amounts of dirt moving and vegetation scraping on lots that could potentially change the directions of runoff/ flooding. The County has some provisions that we should look at adding to our Ordinance. Our current Drainage Review only looks at building sites and does not encompass other changes to the lot.

Bob Lipman reported the 2 Placer Creek crossings up in the Upper 80 are flowing, and asked what the Town's contingency plan was to keep the road open. Honer explained re-routing the crossing was not an option; per the Army Corps of Engineers, we can only use native fill material in the stream crossings. The Road Department will continue monitoring the crossings and add material as needed until the easement and a permanent crossing is built.

3. Approval of Minutes: Regular Town Council Meeting March 15, 2023

CM Hill motioned to approve the minutes from the Regular Town Council Meeting March 15, CM O'Brien seconded; motion passed unanimously.

4. Executive Reports:

*Water Agent and Water Committee Report - John Groo reported work continues to get funding for the Water Balance study with the Nonpoint Source Grant application through the Division of Water Quality. We have received the MOU from UGS for the Water Balance Study (Item 7). Groo is meeting with Janae Wallace (UGS) this week to figure out how many domestic test wells we should add for monitoring. We also need clarification on whether we can use the same wells for different purposes i.e., static levels and/or chemistry. Also, how will increasing the number of domestic test wells affect the costs of our contract with the UGS for the 6 monitoring wells, or will the additional cost of the wells be rolled into the Water Balance Study?

*Road Department Report- Dorje Honer - Report provided. CM Holland and Honer discussed the continued mechanical/ hydraulic problems with the Ford Dump truck, Honer said that it can no longer be used to dump and now will be used as a water truck only, down the road he recommends replacing it with a full sized dump truck. This would entail operators to have/ get their CDL. At his training Honer did learn that dust is best controlled with magnesium chloride which costs approx. \$4000 per mile and it deteriorates quickly. It was decided that the best dust control is to have driver obey the speed limit on the side roads. M Duncan thanked CM Gibson for all her work on the roads data entries and reports. Honer will now be transitioning into a more efficient data entry system.

*Planning & Land Use Commission- Colleen Thompson reported the last meeting was cancelled due to lack of a quorum. Draft Minutes from Feb/ Mar. Meetings provided.

*Community Renewable Energy Act-CM Gibson reported the Utility Agreement is still with Rocky Mountain Power attorneys. Buck commented that when we do get the Agreement back from RMP we should have Simonson look at it again. Simonson agreed.

*Fire District- Chief Drake reported the propane Generator will be installed for the Well on Lot 13.

* Treasurer Report: CM Hill reported any amendments to FY2023 will still fit nicely within the current budget. M Duncan is working with Honer on both the FY2023 amendments and the FY2024 budget .CM Hill asked for any forecasted expenses the new budget needs to include.

5. Correspondence: 2022 Blue Sky Certificate from RMP.

6. Administrative Matters & Procedures: Town letters, Council discussed the pros and cons of the Forest Service proposal to put in a designated campground up at the Porcupine Rim overlook. The council supported management of this high use area, CM Holland will write a letter of support to be approved by the Council via email. Castle Valley Scholarship will be available again this year; M Duncan thanked the generous donor. Changing Council terms to sync with County Elections would be more affordable and we still need more information on this. Buck reported the Spring Clean-up was a great success. There were 61 loads from at least 65 lots. Thank you to all the volunteers and the Road Crew. Update on NGWMN Grant, this was funding to clean out the Castle Creek Lane monitoring well and get a couple well transducers, unfortunately we did not get the grant.

NEW BUSINESS

7. Discussion and Possible Action re: Request for Proposals/ Memorandum of Understanding with the Utah Geologic Survey for the Water Balance Study.

Buck explained that following protocol an RFP for the Water Balance Study was put out and the MOU from UGS matches the RFP and the requirements from the Division of Water Rights. CM O'Brien added another "response" was submitted but it did not define the actual requirements of the RFP. In addition, the UGS will in kind match 50% of the costs for the Study.

CM Hill motioned to accept Memorandum of Understanding between the State of Utah Department of Natural Resources Utah Geologic Survey and the Town of Castle Valley for the Water Balance Study as presented, CM O'Brien seconded motion passed unanimously.

8. Discussion and Possible Action re: Approval to use the ARPA/SLFRF \$37700.00 funds as needed for the Water Budget Study.

M Duncan explained that we are applying for some match funding for our part of the Study but if we do not get that we may need to use this much as needed.

CM Hill motioned to approve use of the ARPA/SLFRF \$37700.00 funds as needed for the Water Budget Study, CM O'Brien seconded, motion passed unanimously.

9. Discussion and Possible Action re: Approval to repair or replace the Town Building well pump for up to \$2000.00.

CM O'Brien motioned to approve \$2000 to repair or replace the Town Building well pump, CM Holland seconded, motion pass unanimously.

10. Discussion and Possible Action re: Approval of the Community Renewable Energy Act Utility Agreement. Agreement not received back from RMP - Item dropped.

UNFINISHED BUSINESS-NONE

11. Payment of the bills.

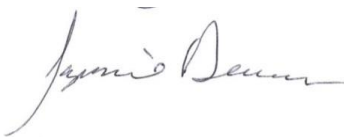
CM Gibson motioned to pay the bills to include paying the invoice from John Groo for \$375, CM O'Brien seconded, motion passed unanimous.

ADJOURNMENT

CM Hill motioned to adjourn, CM O'Brien seconded, motion passed unanimously.


M Duncan adjourned the Meeting at 7:51 PM

Approved:



Jazmine Duncan, Mayor

Attested:



Jocelyn Buck, Town Clerk