

**MINUTES**  
**SPECIAL TOWN COUNCIL MEETING**  
**THURSDAY, APRIL 23, 2020 AT 9:00 AM.**  
**CASTLE VALLEY COMMUNITY CENTER - 2 CASTLE VALLEY DRIVE**

**\*\*Due to concerns regarding the potential spread of COVID-19 this meeting was held electronically by Conference Call. The Anchor site will be 2 Castle Valley Dr.**

Council Members Present: Mayor Duncan and Council Members: Gibson, Hill, Holland and O'Brien.

Absent: None

Others Present: Colleen Thompson.

Clerk: Jocelyn Buck

**SPECIAL TOWN COUNCIL MEETING**

Call to order

M Duncan called this meeting order at 9:00 AM

Roll call

**1.** Open Public Comment- None

**NEW BUSINESS**

**2.** Discussion and Possible Action re: Recommendation and Approval to hire Susan Curtis for the position of Planning and Land Use Commission Clerk.

Over all Council Comments were that Susan was well qualified for this position. M Duncan added that she had discussed with Susan the potential for this position to have fewer hours than originally posted depending on the Towns reduction in revenue in FY 2021 and Susan was willing to be flexible with us.

CM Gibson motioned to hire Susan Curtis for the Planning and Land Use Commission Clerk position, CM O' Brien seconded, motion passed unanimously.

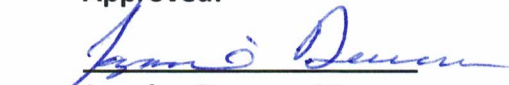
Colleen Thompson asked if Susan was a CV resident and M Duncan verified that she was.

**ADJOURNMENT**

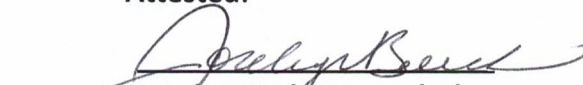
CM Hill motioned to adjourn, CM O'Brien seconded, motion passed unanimously.

M Duncan adjourned the Meeting at 9:5:20 PM

**Approved:**

  
Jazmine Duncan, Mayor  
Date: 5/21/2020

**Attested:**

  
Jocelyn Buck, Town Clerk  
Date: 5-21-2020