

MINUTES
CASTLE VALLEY ROADS COMMITTEE MEETING
TUESDAY, JUNE 20, 2017 at 4:30 P.M.
CASTLE VALLEY COMMUNITY CENTER
2 CASTLE VALLEY DRIVE

Members Present: Merrill Brady, David Erley, Jazmine Duncan, Russ Cooper and Mingo Gritts.

Members Absent: None

Recorder: Jocelyn Buck.

Call to Order

Brady called the meeting to order at 4:35PM.

1. Open Public Comment: Cooper commented on the awesome job the Road crew did on placing the pipe in the irrigation ditch on Castle Valley Drive near Lot # 395.

2. Approval of Minutes:

Erley motioned to approve the minutes from May 16th 2017, Duncan seconded, motion passed unanimously.

3. Monthly Road Report: Mingo Gritts

Gritts gave an overview of his written report that is attached. Specifically, the Mower has been fixed and they will start mowing next week being careful to have the water truck standing by in case of fire. Shafer extension has been surveyed. Gritts has got all the satellite images for the power pole cul-de-sac encroachments. Jayne May has had Lucas Surveying survey her property at the end of Holyoak and Gritts and Pike have been out and delineated the cul-de-sac for grading. Gritts added that there is also a phone box in the way. Jason Matz will be moving the fence back on to May's property. Gritts continued that all parties working on easements need to fill out encroachment permits and have the appropriate safety signage. Gritts found there are several lots with other deviant encroachments such as trees, fences and/or gates.

Duncan added that this permit process protects the Town and the property owners.

Erley stated that we will need to go to the Council to get some money for surveying our cul-de-sacs. Maybe over several years, doing two cul-de-sacs per year we will get all of them surveyed and their boundaries established. Erley added that establishing these boundaries is not negotiable; easements must be consistent as they are public property meant for emergency vehicles access to other properties and public lands. Also some cul de sacs will require "no camping or parking" signage.

Gritts continued they had finished grading the "green gate" road at the top of Castle Valley Drive. And Erley and Gritts agreed that the Town will now continue to maintain this road. Gritts said that there was a pile of asphalt and road base at the Ida Gulch pit he hopes to use in the Shafer Lane Project. There will also be a pile of material from the Loop road project at the Castleton pit that we will have access to for the Shafer project. Gritts reported the Dump truck rear seal is leaking and will be fixed.

Discussion continued to replace the bulk fuel tank with a newer "gravity feed tank"; we will continue looking for surplus/ used options.

4. Correspondence: Letter received from Le Grand Johnson stated that any quotes we may have received will expire July 2, 2017.

New Business

5. Discussion and Possible Action re: Back Hoe #2 Lease and Federal Surplus Program.

Buck explained the lease payment for Back hoe has gone up to \$11000.00 per year or a two year lease for \$9000 per year.

Erley stated that for this price we could lease a loader for a couple days for certain projects.

Gritts added they can manage with one backhoe.

It was agreed to recommend to the Council we return Back Hoe #2 and look for a used backhoe.

Erley stated to go ahead and arrange to get the Back hoe picked up.

Buck reported that the Town is responsible for the cost to return the Back hoe to Honnen. She

continued that she is in the process of signing us up to the Federal Surplus Program were we could buy surplus government equipment such as a back hoe , grizzly , fuel tank etc. We would be responsible for transportation of any purchases.

It was agreed that an older Back hoe would be better because the road crew could work on it and not need the computer software to work on it.

6. Discussion and Possible Action re: Boulders for Shafer Lane Program.

Erley explained that the Fire District is responsible to prohibit and discourage travel through the Shafer extension easement with Lot # 194. The Town has offered to put boulders around the gate to discourage motorcycles and ATVs from going around the gate. These boulders would be removed or repositioned once the road is built. Erley updated that the BLM has not finished the Environmental Assessment for the road extension.

Duncan added that the Fire District is the responsible party to the property owners to uphold the terms of Easement they have with those property owners.

Erley continued if the Fire District is not enforcing those term then the easement should have been or should be with the Town. Ultimately Woolaway wants Lots # 193 and 194 to have their own driveways and the gate should be kept locked.

Gritts added they need to go out this week and decide where to put the boulders.

Unfinished Business

7. Discussion and Possible Action re: Power Pole work list for Rocky Mountain Power.

Discussed previously in Road's Report


8. Discussion and Possible Action re: Shafer Lane Extension cost analysis. (tabled)


9. Road's Budget

Discussion concluded the budget excess has in the amount of the projected 2nd Back hoe lease. As stated in Item 5 this lease doubled to \$11000 per year and it was decided not to renew the lease. Other comments were that Gritts had a limited 41 hours left this month in his payroll budget. He will adjust his hours accordingly. In general Road's Budget Fiscal Year 2017 closes out in good shape.

Duncan motioned to adjourn; Erley seconded, the motion passed unanimously.

Brady adjourned the meeting at 5:25PM.

Approved: 
Merrill Brady (Date)

Attested: 
Jocelyn Buck, Town Clerk (Date)
7/12/17