

MINUTES
CASTLE VALLEY ROAD COMMITTEE MEETING
TUESDAY, July 20th, 2021 at 4:30 P.M.
CASTLE VALLEY COMMUNITY CENTER
2 CASTLE VALLEY DRIVE

Due to the potential spread of COVID this meeting was held outside in the Town Pavilion. Masks and social distancing were required.

Members Present: Jazmine Duncan, Pamela Gibson, Glen Wilson and Jeff Whitney.

Members Absent: None.

Recorder: J Buck

Public Present: Colleen Thompson and Ron Mengel

Roads Department: Mingo Gritts

Call to Order

M Duncan (acting Chair) called the Meeting to order at 4:40 PM

Call to Order

1. Open Public Comment: None

2. Approval of Minutes of Road Committee Meeting May 18th 2021.

Gibson motioned to approve Minutes from May 18th 2021, Wilson seconded motion passed unanimously.

Approval of Minutes of Road Committee Meeting June 15th 2021.

Whitney motioned to approve Minutes from June 15th 2021, Wilson seconded, motion passed unanimously.

3. Executive Report:

Monthly Road Report and Road Manager's timeline-Mingo Gritts

Gritts reported that almost all the roads have been graded. Whitney suggested having the water truck do a pass after the grading to help reduce the dust and help to pack down the dust/fluff. Gritts explained they have not graded the roads the fiber optics crews are still working on .The Road crew will not be mowing as conditions are too dry. The crew has installed warning/hazard signs down on Castle Creek Lane and Triassic will be here August 9th to remove the large dead cottonwood tree. Repairs included replacing the fuel tank hose.

4. Correspondence: None

5. Administrative: Database reports included year end FY2021 Reports. That information could help estimate the costs of having some of the road work contracted out. Whitney had asked Bill Jackson, if Grand County Road Department would be interested in doing the Town's annual grading. They were not interested, but may furnish us with some private contractor's contacts that might. The Creekside Lane Cottonwood removal is scheduled for Monday August 9th.

New Business

6. Discussion and Possible Action re: Job Interview panel and questions.

The Road Committee and Gritts will all participate in the interview for the Equipment Operator 2 position and they will come up with their own questions as needed. Duncan added that they should stress the need for flexibility in the position. Buck will co-ordinate with the Applicant and the Committee for the interview.

7. Discussion and Possible Action re: Consideration for where Emery needs to repair damage by the fiber install.

Gritts has assessed areas that need materials and restoration. He is estimating 1700 tons of road bases to fix all the trouble spots on about 21 roads. He is basing this on where they removed material or mixed material with dirt and therefore lost material as well as filling in big divots and other places they just tore up. His list is tentative because lots of places maybe fixed just by

grading. Cliffview needs to have the missing road base the landowner had purchased replaced. Gritts still needs to find out how/who will be doing the repairs and if the Town Road Department is going to be doing the work how the Town will be reimbursed for that expense. The VmCo subcontractors are saying they will be done in 2 weeks so Gritts will have a better idea of restoration needs and documentation when they are finished and Gritts can finish grading.

8. Discussion and Possible Action re: Easements ongoing roles and responsibilities.

Gritts explained that the utility easements along the roads are the Town's maintenance responsibility and if a landowner puts/plants something in the easement we can require them to remove it at their expense. Gibson while living in Colorado had been required to remove a tree from the easement. She wondered what the difference was here and should the Town pay to remove the tree if we do not have to? Whitney pointed out that on our tax notices we are not taxed for the easement and therefore do not own it. In Moab there is an Ordinance that requires citizens to maintain the easement. There was further discussion and need for some clarification on the types of easements and how they apply to Castle Valley. The meeting conversation went into chaos with everyone expressing their own opinions on the details of the Shafer Lane extension easement.

9. Discussion and Possible Action re: Road Closure Ordinance requirements.

Gritts explained that it states in Utah code that we must have a Road Closure Ordinance in order to close a road even in an emergency. There was discrepancy in the discussion as to whether the Ordinance should cover a list of situations that could require a road to be close or whether the Ordinance had to be for a specific road/ situation. So we need to clarify and do some research on Grand County and Moab Ordinances for examples.

Unfinished Business

10. Discussion and Possible Action re: Consideration of out sourcing road grading work (tabled). Left tabled

11. Discussion and Possible Action re: Approval of Standard Operating Procedures. (tabled). Left tabled

12. Road's Budget- Year end. The FY2021 money allocated for road base was moved to the new FY2022 Budget when the FY 2021 Budget was amended. The Committee agreed to go ahead and order the road base now and stockpile in behind the road shed. Travel time for delivery is most of the cost and it could/should be less now in the summer before SR128 tourist traffic and travel time picks up in the fall.

13. Emergency Planning- Evacuation Planning

14. Closed session (if needed)

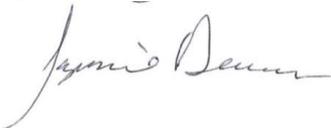
Adjournment

Whitney motioned to adjourn, Gibson seconded motion passed unanimously.

Duncan adjourned the Meeting at 5:32 PM

Approved:

Acting Chair Mayor Duncan:



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(Date) 9.14.2021

Attested:

Jocelyn Buck, Town Clerk: