

MINUTES
CASTLE VALLEY ROADS COMMITTEE MEETING
TUESDAY, AUGUST 14, 2012 at 5:00 P.M.

CASTLE VALLEY COMMUNITY CENTER
2 CASTLE VALLEY DRIVE

Committee Members Present: Chair Jeff Johnston, David Erley, Roads Manager Greg Halliday
Recorder: Alison Fuller

Call to Order

Roads Committee Chair Johnston called the meeting to order at 5:00 pm.

1. Open Public Comment

Committee Member Erley thanked the Road Shed construction crew for their hard work, competence, and cleanliness.

All the concrete is poured for the Road Shed that can be until the end, and Roads Manager Halliday is due to collect his payment for that portion of the project..

2. Approval of Minutes:

* May 16, 2012 Regular Roads Committee Meeting

Committee Member Erley made a motion to approve the May 16th 2012 minutes as presented, seconded by Chair Johnston. The Motion passed unanimously.

3. Executive Report: Presented by Roads Manager Halliday

Roads Manager Halliday did some grading on West Shafer, West Miller and West Buchanan.

Roads Manager Halliday reported that Mr. Rhoads had built the master cylinder and found another problem that is being addressed.

Committee Member Erley stated that we may find that our road equipment will need to be rebuilt regularly.

Chair Johnston stated that equipment that needs emergency work may be sent to a different vendor to be fixed immediately.

Road Manager Halliday reported putting new batteries in the grader.

Committee Member Erley wanted to look into all the dealerships around for heavy equipment and develop good relationships with them.

New Business

4. Discussion and Possible Action re: Painting new lines on Castle Valley Drive.

Roads Manager Halliday stated that Castle Valley drive had been painted once before when they chipped and sealed the road.

Roads Manager Halliday stated that the line painting had been out sourced in the past.

Committee Member Erley stated that painting the lines in the spring may be best time to do it.

Chair Johnston asked about the mileage and total yardage for Castle Valley drive to get an estimate on the work that needs to be done.

Committee Member Erley mentioned that John Groo's database could be very helpful in organizing information around Castle Valley drive.

5. Discussion and Possible Action re: Fencing for the top of the retaining wall for Road Shed.

Committee Member Erley asked if Roads Manager Halliday could get together with building inspector to find out details regarding safety codes for Road Shed.

Unfinished Business

6. Discussion and Possible Action re: Signage Safety and Liability for the Road Departments Vehicles

Chair Johnston stated that he had not researched this issue yet.

Committee Member Erley recommended talking to Bill Jackson to find the best approach.


Committee Member Erley also suggested talking to Rhoads about electrical add-ons on road equipment.

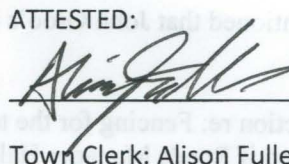
7. Discussion and Possible Action re: Update re. Letter to Property Owner with personal property stored in the Road Easement [Tabled]
8. Discussion and Possible Action re: Update re. Letter to Property Owners and Contractors re. Interfacing With Road Easements.
Discussion regarding a possible ordinance for a general drainage review for the town.
Discussion regarding an ordinance for inspecting development to prevent changes to the town's historic drainages.
9. Discussion and Possible Action re: Road Shed Update
Upgrading power to the fire district will be \$2,700.
Committee Member Erley stated that this will be in the communities' best interest by providing a good Command Center in the case of emergency.
Committee Member Erley motioned to recommend the power upgrade for \$2,700 to the Town Council.
Chair Johnston seconded. The Motion passed unanimously.
10. Discussion and Possible Action re: Recommending the purchase of crack tarring equipment.
The Town is in the process of getting a credit application through Wheeler CAT.
Chair Johnston asked about the different processes for sealing the road.
Road Manager Halliday mentioned many different methods of finishing a road.
Committee Member Erley stated we will need the crack and tarring equipment not matter what, so we could start there.
Chair Johnston stated that finding the right method that will last the longest will be the most cost effective in the long run.
Committee Member Erley suggested taking all of the geology and soil type into consideration for the road maintenance.
11. Discussion and Possible Action re: Culvert Policy Changes
Committee Member Erley stated that we have a good attorney to help with our issues who is invested in the Town. The attorney, John Brems, donated a couple hours of his time to the town free of charge, he would be very helpful in developing a culvert policy.
12. Road Budget Review
Road repairs on target, budget looks pretty close to right on.

Committee Member Erley moved to adjourn the meeting. Chair Johnston seconded. The Motion passed unanimously.


The Roads Committee Chair Johnston adjourned the meeting at 6:33pm.

Adjournment

APPROVED:  9-18-12
Roads Chair : Jeff Johnston

ATTESTED:  Sep 18 2012
Town Clerk: Alison Fuller

OFFICIAL COPY

CV Recorder  Sep 20 2012