

**MINUTES**  
**CASTLE VALLEY ROADS COMMITTEE MEETING**  
**TUESDAY, AUGUST 15th, 2017 at 4:30 P.M.**  
**CASTLE VALLEY COMMUNITY CENTER**  
**2 CASTLE VALLEY DRIVE**

**Members Present:** Merrill Brady, David Erley, Jazmine Duncan and Mingo Gritts.

**Members Absent:** None

**Recorder:** Jocelyn Buck.

**Public Present:** Russ Cooper and Mark Roth.

**Call to Order**

Brady called the meeting to order at 4:30PM.

**1. Open Public Comment:**

Brady asked about the goat head weed problem at the Town Building and Road shed.

Discussion continued on getting control of the goat heads on the Town Lot.

Cooper reported that one of the fence posts up by the mailboxes has been hit and broken off.

Cooper offered to get it fixed in the next couple days.

Brady added it would be great if we could widen the turn out at the mailboxes. This would require permission/easement from the BLM. Ken Drogin has offered to run water out there from his place if we wanted to plant some trees.

Erley added that it would be good to get the area up by the mailboxes surveyed before expanding the area. And it would be great to have a master aerial view of that area.

**2. Approval of Minutes:**

Erley motioned to approve the minutes from July 19<sup>th</sup> 2017, Duncan seconded, motion passed unanimously.

**3. Monthly Road Report:** Mingo Gritts

Gritts gave an overview of his written report that is attached. The crew did some flood damage repairs at the Upper Eighty Placer Creek crossings.

Erley added that along with the survey work on the cul- de-sacs and at the mailboxes we should also have the Upper Eighties surveyed.

Gritts stated that once we have it surveyed he will work with the Upper Eighties property owners for easements.

Duncan added that she will work with Gritts and property owners to get the necessary easements in order to work on the roads. We need to start by looking for existing easements that might be in the files.

Brady stated that using government property to work on private property out of easements is breaking the law.

Erley added that we will need an easement from Utah Open lands for the turnaround at the end of the road. Adding some of the same people that demand we work on the road will not give us an easement.

Mingo continued reporting on how great the Grizzly is working. Work on Taylor grading and haul and fill continues. And someone dumped a back hoe load of fill on Pope and the crew has smoothed out. After the fire Gritts was approached to add fill and build up Pope Lane.

Erley continued that work on East Pope would be a good training project for future work on Shafer Lane.

Duncan was concerned that the potential costs for working on Pope could take funds away from the Shafer project.

Erley was hesitant to put large boulders or cement to build up and harden drainage crossings such as Upper Placer Creek without appropriate engineering. Pope Lane's boggy drainage areas would be a good area to build up especially as it is important to provide consistent access for emergency vehicles.

Erley added the hold up on the BLM easement for Shafer means realistically we may not get to work on it until late Fall or Early spring. This delay will affect our budget.

Gritts continued that there is a lot of work out on Shafer greenbelt area that could be started before the BLM Easement is granted and large scale work starts. Adding that they need to go down with the grader to the Ida Gulch pit and straighten out the road and pit before Shafer work starts. The crew has worked on various drainages around the Valley, at Miller and Castle Valley Drive and near Brady's on Castle Valley Drive. They have been picking boulders out of roads and haul and filling areas. Gritts is working on getting prices for marking cul-de-sac monuments.

Erley stated we will need to coordinate with Lucas to put in the survey monuments and we will need an auger to place the sleeves.

Discussion continued on types of augers and resulted in Brady volunteering the use of his three point auger that works on his tractor. They added that some cul-de-sacs with boulders too hard to auger will need to be dug out with the Back hoe and the sleeve set with road base. The crew will look into using the Mower tractor with Brady's auger .

Gritts added that he found out we can have the pile of asphalt and road base at the Ida Gulch Pit.

Erley was reminded that we need to renew the UDOT access contract to the Ida Gulch Pit that expires next January 2018.

Gritts stated that they want to reconsider the purchase of a pickup truck and that it would be more useful to get another Dump Truck instead.

Discussion continued on the cost effectiveness of a pickup verses a dump truck.

Duncan questioned the use of personal vehicles on Town business and she added going forward a Town multi-use vehicle might be a good idea. Duncan continued that Hill had stated that if the vehicle cost was more than budgeted we might consider taking money from the Roads Capitol Fund for the purchase.

Gritts stated that they are charging the Loader's batteries and are looking into what will need to be done to get it working. The plan would be to leave the Loader at the Pit with the grizzly.

Discussion continued on adding the grizzly to our insurance as well as marking it as Castle Valley Property.

**4. Correspondence:** Hunting Issues Meeting with DWR and Utah Open Lands- September 21, 2017 at 1Pm (CV Conference Room)

**New Business**

5. Discussion and Possible Action re: Signage for Shafer Lane and Green Gate.

Erley stated we need to start a list of signs we will need. For example: Shafer- No thru Traffic, No trespassing- Private Property, as well as any other road name signs and speed limit signs that may need to be replaced .

Gritts will look into sign regulations and costs.

6. Discussion and Possible Action re: Priority road work.

Gritts is working up a Road Inspection Report that will be filled out regularly and after storms to prioritize work.

Erley added that Report will be important because some “squeaky wheels” get more road work service than other areas were the roads really need work.

7. Discussion and Possible Action re: Mowing and trimming along CV Drive.

Brady stated the road down the end of Rim Shadow to the irrigation ditch needs to be mowed.

Gritts stated it has been too dry to mow and that he leaves it up to the Fire Chief’s discretion whether we should mow.

8. Discussion and Possible Action re: Payroll supervisor.

Erley relayed that the timecard approval needs more oversight. We will develop a new policy for approving timecard consistently.

Gritts agreed that payday should be set forward to the 4<sup>th</sup> or 5<sup>th</sup> of the month.

Duncan added maybe the pay period could be shifted.

Erley stated as we work towards adopting a policy change we need the timecards the last working day of the month and then payday would be the 4<sup>th</sup> or 5<sup>th</sup> of the next month.

9. Discussion and Possible Action re: Feasibility of repairing the Loader for Ida Gulch Pit work. Covered in Road Manger’s Report.

10. Discussion and Possible Action re: Emergency Vehicle access on Pope Lane Covered in Road Manger’s Report.

**Unfinished Business**

11. Discussion and Possible Action re: Power Pole work list for Rocky Mountain Power (tabled).

12. Discussion and Possible Action re: Shafer Lane Extension cost analysis (tabled).

13. Discussion and Possible Action re: Removing incorrect Hunting Signage (tabled).

14. Road’s Budget

No Budget questions or discussion.

**Adjournment**

Duncan motioned to adjourn; Erley seconded, the motion passed unanimously.

Brady adjourned the meeting at 5:50PM.

**Approved:** \_\_\_\_\_  
**Merrill Brady** (Date)

**Attested:** \_\_\_\_\_  
Jocelyn Buck, Town Clerk (Date)

|

