

MINUTES
CASTLE VALLEY ROADS COMMITTEE MEETING
TUESDAY, AUGUST 19th, 2014 at 9:00 A.M.
CASTLE VALLEY COMMUNITY CENTER
2 CASTLE VALLEY DRIVE

Present: Dave Erley, Merrill Brady, Jason Matz, Greg Halliday.

Call to Order

Erley called the meeting to order at 9:02 a.m.

1. Open Public Comment

2. Approval of Minutes:

*** July 23rd, 2014 Regular Roads Committee Meeting Minutes**

Brady moved to approve the minutes as presented, Halliday seconded, the Motion passed unanimously.

3. Executive Report

Erley & Halliday suggested a few items that could be included in the road report.

Matz stated that a Rim Shadow resident had told him there was another culvert on Rim Shadow.

Halliday stated that the culvert was silted in and not worth recovering since it was installed incorrectly.

He stated that there is a culvert above the previously mentioned culvert that is partially filled in and could be remedied with a back-ho.

There was discussion around tracking hours for the Road Department and including them in the database.

New Business:

4. Discussion and Possible Action re: Appointing a Chairperson for the Road Committee

Halliday moved to appoint Merrill Brady as the Chairperson for the Road Committee, Erley seconded, the Motion passed unanimously.

5. Discussion and Possible Action re: Dirt surplus and possible fees.

Brady stated that Firecliff Ln. could use dirt to fill a hole in the road easement.

There was discussion around the brush that would need to be removed and the property owners that would need to be contacted to fill the hole on Firecliff Lane.

There was discussion around floods that cross over Firecliff Ln. and then drain into the irrigation ditch.

The ditch company is in the process of trying to get funding to put the ditch water into pipe.

There was discussion around what the Town should charge for surplus dirt and how to fit the service into the Road departments' schedule.

The group decided to not charge for surplus dirt and track the time it takes to provide that service.

6. Discussion and Possible Action re: The Crack & Seal Equipment.

Halliday stated that the Town does not want the County to seal the town's roads due to expense and inferior tar. The crack and seal equipment process is slow but would work well for serious cracks. The tar work needs to be done during cold temperatures.

7. Discussion and Possible Action re: The Upper 80 Easements.

There was discussion around encroachments on town road easements throughout the valley.

The group discussed the easements the Town has and lacks in the "Upper 80".

Halliday moved to draft a letter contacting the Upper 80 lot owners requesting road easements, Erley seconded, the Motion passed unanimously.

8. Discussion and Possible Action re: Leasing a Grader.

The group discussed what different funding options there are to get a grader with the general feeling that the loader was more vital to the department. Other Town Council members are looking for grants and funding for a grader and if something reasonable presented itself a purchase would be considered.

9. Discussion and Possible Action re: Roads Committee Meeting schedule.

The group discussed & decided on the 3rd Tuesday of each month at 9 a.m. for their regular meeting schedule.

10. Discussion and Possible Action re: Possible disposition of equipment.

There was discussion around putting equipment out for bid and seeing what they could get for the loader.

11. Discussion and Possible Action re: Equipment training classes for the new roads manager.

Matz stated that he was signed up for a safety class and could then take the heavy equipment trainings on back-hoes and motor graders.

Halliday stated that it is important from a liability stand point for operators to have official training.

12. Discussion and Possible Action re: Grants for Road Equipment.

Unfinished Business:

13. Discussion and Possible Action re: Finalizing back-hoe/loader lease. [Tabled]

Erley moved to untable Item 13, Halliday seconded, the Motion passed unanimously.

The committee supported the lease of the back-hoe/loader that is currently underway.

14. Discussion and Possible Action re: Storing the school bus in the road shed & creating a M.O.U. with the School District. [Tabled]

Erley moved to untable Item 14, Halliday seconded, the Motion passed unanimously.

In a cold winter a rate would need to be worked out for plugging the bus in, &/or storing the bus inside since it would require town equipment to be parked outside.

Brady moved to send Mayor Erley to the school district to negotiate terms for the school bus, Halliday seconded, the Motion passed unanimously.

15. Discussion and Possible Action re: Rim Shadow culvert project. [Tabled]

Brady moved to untable Item 15, Erley seconded, the Motion passed unanimously.

Halliday stated that the phone lines for the entire valley lies in the path to replace the Rim Shadow culvert.

Erley stated that the town needs to work with the utility companies to find a way to replace the culvert since there is a power line and tree near the project as well.

The culvert is currently functioning; however it will need to be addressed in the next 6 month to a year.

Erley moved to table Item 15, Halliday seconded, the Motion passed unanimously.

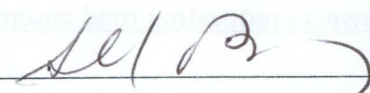
16. Road Budget Review

There was discussion around Town's fuel tank and that the Fire Department re-fuels from it and reimburses the Town.

Erley moved to adjourn, Halliday seconded, the Motion passed unanimously.

Brady adjourned the meeting at 10:29 a.m.

Adjournment

APPROVED: 
Roads Chair, Merrill Brady

ATTESTED: 
Alison Fuller, Town Clerk