

ROADS COMMITTEE MINUTES
CASTLE VALLEY ROADS COMMITTEE MEETING
TUESDAY, September 18, 2012 at 4:00 P.M.
CASTLE VALLEY COMMUNITY CENTER
2 CASTLE VALLEY DRIVE

Committee Members Present: Chair Jeff Johnston, Roads Manager Greg Halliday, David Erley

Recorder: Alison Fuller

Call to Order

Roads Committee Chair Jeff Johnston called the meeting to order at 4:05pm.

1. Open Public Comment

Chair Johnston noted that he made some calls to let citizens know of the meeting being held today.

Committee Member Erley noted a neighbors' concern of the turnaround at the end of Castle Valley Drive getting larger.

Discussion regarding finding a new roads committee member.

2. Approval of Minutes:

* August 14, 2012 Regular Roads Committee Meeting

Committee Member Erley motioned to approve the August 14, 2012 Regular Roads Committee meeting minutes as presented, Chair Johnston seconded the Motion. The Motion passed unanimously.

3. Executive Report:

Roads Manager Halliday reported that the road shed will be completed shortly and the project is going very well.

Road Manager Halliday spoke with the building inspector who confirmed that no fence is needed for the grade above the road shed.

Discussion regarding lighting around road shed and possible reflectors to help guard the building.

Road Manager Halliday also reported that removing dead tree limbs was no issue and out-sourcing that work in the future should not be necessary.

Road Manager Halliday reported that the loader made it up to the gravel pit fine but ideally the trip to the pit is too far to go for the loader.

Discussion regarding an arrangement to use the loader that is already at the pit.

New Business:

4. Discussion and Possible Action re: Dust control.

Oil for dust control would be a minimum of \$50,000 for the town. Brief discussion regarding dust control. The oil is very expensive so water may be the best option. Citizens could possibly call the road department if their road is bad, but there would be a maximum of one watering a month perhaps.

5. Discussion and Possible Action re: Homestead Ln

Road Manager Halliday reported putting 6 loads of gravel on Homestead Lane with some water and felt that they went the extra mile to make the road nice.

6. Discussion and Possible Action re: Updating Roads portion of Website

Discussion regarding updating the website, who's contact should be on there, the appropriate way to contact the town with their concerns.

Committee Member Erley motioned to table item 6, Chair Johnston seconded. The Motion passed unanimously.

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Unfinished Business:

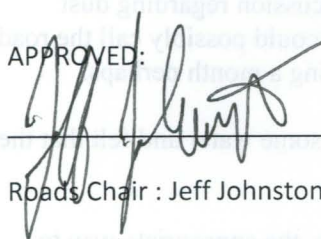
- 7. Discussion and Possible Action re: Painting new lines on Castle Valley Drive.
The Lines can't be painted till the crack n sealing is completed. The Committee will talk about this again in the spring.
- 8. Discussion and Possible Action re: Fencing for the top of the retaining wall for Road Shed.
There is no need for fencing.
- 9. Discussion and Possible Action re: Signage Safety and Liability for the Road Departments Vehicles
Committee Member Erley motioned to table item 9, Chair Johnston seconded. The Motion passed unanimously.
- 10. Discussion and Possible Action re: Update re. Letter to Property Owner with personal property stored in the Road Easement.
Committee Member Erley motioned to table item 10, Chair Johnston seconded. The Motion passed unanimously.
- 11. Discussion and Possible Action re: Update re. Letter to Property Owners and Contractors re: Interfacing With Road Easements.
Chair Johnston would like to create a flow chart that shows how to protect the roads and the watershed, and the process to go about dealing with issues regarding the roads, i.e. who needs to be involved, what permits are required etc. The Committee will work on the letter after the flow chart is created.
Committee Member Erley motioned to table item 11, Chair Johnston seconded. The Motion passed unanimously.
- 12. Discussion and Possible Action re: Road Shed Update
Road Manager Halliday reported the project is going very well and the only pressing thing is to move the gas tank to its' final location.
- 13. Discussion and Possible Action re: Recommending the purchase of crack tarring equipment.
Committee Member Erley motioned to table item 13, Chair Johnston seconded. The Motion passed unanimously.
- 14. Discussion and Possible Action re: Culvert Policy Changes
Committee Member Erley motioned to table item 14, Chair Johnston seconded. The Motion passed unanimously.
- 15. Road Budget Review

Committee Member Erley motioned to adjourn meeting, Chair Johnston seconded. The Motion passed unanimously.

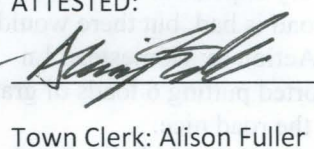
Chair Johnston adjourned meeting at 5:40pm.

Adjournment

APPROVED:


Roads Chair : Jeff Johnston

ATTESTED:


Town Clerk: Alison Fuller

10-18-12

Oct 18 2012

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