

MINUTES
SPECIAL MEETING OF THE TOWN COUNCIL
TOWN OF CASTLE VALLEY
MONDAY, AUGUST 18, 2008 AT 6:30 P.M.
CASTLE VALLEY COMMUNITY CENTER
2 CASTLE VALLEY DRIVE

Town Council Members Present: Damian Bollermann, Jim Lindheim, Valli Smouse, Aaron Davies. **Absent:** Ranna Bieschke.

Others Present: Joan Sangree, Greg Halliday, Ron Drake.

1. Call to Order: 6:30 P.M.
2. Discussion and Possible Action re: Road Department.

Norman Boyd did not work out as the Roads Supervisor, and the position is once again open.

Jim asked Damian how much time the job requires, and Damian replied about 40 hours per month on average, although there are seasonal variations.

Aaron believes it is a Manager position versus a Supervisor position, as the individual in the position must be able to make and implement decisions, not merely take direction.

There was discussion as to whether we are looking for a Manager that we can teach to be an operator, or an operator we can teach to be a Manager. The final decision was that we need a Manager that, hopefully, we can teach to be an operator.

It was decided that the hiring committee would be members of the Town Council and the Road Committee. The Road Committee will screen candidates and the final decision will be made by the Town Council.

The draft position description distributed by Valli needs to be revised and the salary needs to be set. We should set a salary based on experience and expect that the person will take some time to learn the job and then become eligible for a higher salary. Damian and Aaron will work on this, get input from the Town Council on the salary issue, and post it by the end of this week.

The decision was made that, at least for now, there needs to be a strong Road Committee to work with the Road Manager until he/she progresses in the position.

3. Executive Session (if required).

Jim motioned to move to Executive Session to discuss a reasonably pending legal issue. Aaron seconded the Motion. Damian, Jim, Valli and Aaron all approved the Motion. The Motion passed unanimously.

Valli motioned to adjourn the Special Town Council Meeting. Aaron seconded the Motion. Damian, Jim, Valli and Aaron all approved the Motion. The Motion passed unanimously.

Adjournment: 8:32 P.M.

APPROVED:

ATTESTED:

Damian Bollermann, Mayor

Denise Lucas, Town Clerk