

MINUTES
SPECIAL MEETING OF THE TOWN COUNCIL,
TOWN OF CASTLE VALLEY
SATURDAY, FEBRUARY 28, 2009 – 3:00 P.M.
CASTLE VALLEY COMMUNITY CENTER
2 CASTLE VALLEY DRIVE

Town Council Members Present: Jim Lindheim, Ranna Bieschke, Valli Smouse, Aaron Davies. **Absent:** Damian Bollermann.

Others Present: Greg Halliday, Dave Erley, Brian Murray, Ron Drake, Debbie Hills, Sam Hills, Don Andrews (NRCS), Ron Mengel, Pam Hackley, Greg Nunn, Darr Hatch, Laura Kamala, Trish Hawkins, Frank Hamlin (NRCS), Sandy Keele, Larry Keele, Mary Beth Fitzburgh, Leta Vaughn, Cody Dodds (NRCS), Patty Mitchell (NRCS), Dave Evans, Bob Lippman, Jeff Johnston.

1. Call to Order: Jim Lindheim called the meeting to order at 3:03 P.M.
2. Appointment of a Mayor Pro-Tem for the Purposes of Conducting this Meeting.

Ranna nominated Aaron as the Mayor Pro-Tem for the Purposes of Conducting this Meeting. Jim seconded the nomination. Jim and Ranna approved the Motion (Valli had not yet arrived), Aaron abstained. The Motion passed with two in favor, one abstained.

3. Designation of Town Legal Contact with Regard to the NRCS Project.

Jim nominated Aaron as the legal contact with regard to the NRCS Project until Damian's return. Ranna seconded the nomination. Jim, Ranna and Valli all approved the Motion. Aaron abstained. The Motion passed with three in favor, one abstained.

4. Discussion and Possible Action re: NRCS Project.

Frank Hamlin made a brief presentation and all affected property owners were given maps with the specific areas targeted for protection of their improvements shown on them. He also stated that everything that is disturbed during the project will be seeded back with a native, non-invasive blend. He mentioned that all participants will be required to sign a temporary construction easement allowing the work to be done, but that as soon as the Town writes the last check to the contractor the easements are null and void. An NRCS representative will be onsite to inspect what the contractor is doing.

At this point Aaron introduced Patti Mitchell, the NRCS engineer who will be taking over for Frank Hamlin.

Aaron said that the Town is required to assemble all of the paperwork to hire the contractor, take care of easements, oversee the contractor, etc. This person is called the Contract Officer or, in our case, the Contracting Officer Team. Ron Mengel has agreed to lead the Team.

Jim motioned to appoint Ron Mengel as the Contract Officer and the head of whatever team he forms, reporting directly to Aaron Davies. Valli seconded the Motion. Jim, Ranna, Valli and Aaron all approved the Motion. The Motion passed unanimously.

Valli motioned to adjourn the meeting. Ranna seconded the Motion. Jim, Ranna, Valli and Aaron all approved the Motion. The Motion passed unanimously.

Adjournment: 4:35 P.M.

APPROVED:

ATTESTED:

Damian Bollermann, Mayor

Denise Lucas, Town Clerk