

MINUTES
REGULAR MEETING OF THE TOWN COUNCIL
TOWN OF CASTLE VALLEY
WEDNESDAY, AUGUST 20, 2008 AT 6:30 P.M.
CASTLE VALLEY COMMUNITY CENTER
2 CASTLE VALLEY DRIVE

Town Council Members Present: Damian Bollermann, Jim Lindheim, Aaron Davies.
Absent: Ranna Bieschke, Valli Smouse.

Others Present: Ron Drake, Margot Trunova, Martha Lamb, Dave Erley, Mary Beth Fitzburgh, Leta Vaughn, Jim Tharp.

1. Call to Order: 6:32 P.M.
2. Open Public Comment.

None.

Approval of Minutes:

3. Approval of Minutes: July 16, 2006 Regular Town Council Meeting.

Jim motioned to approve the Minutes as presented. Aaron seconded the Motion. Damian, Jim and Aaron all approved the Motion. The Motion passed unanimously.

4. Approval of Minutes: August 18, 2008 Special Town Council Meeting.

Jim motioned to approve the Minutes as presented. Aaron seconded the Motion. Damian, Jim and Aaron all approved the Motion. The Motion passed unanimously.

5. Reports:

. Roads (Damian Bollermann)

Castle Creek has been a long-standing flood control situation. Damian feels we should address this problem sooner, rather than later. Aaron commented that October is typically our worst flood month, so this will give us time to address the problem.

Jim suggested asking the Road Committee to get back to the Council regarding how we would need to handle the permits, legal requirements, gabion baskets, costs, etc. We should also pursue right of entry permits from SITLA. Jim believes we will also need a Water Diversion Permit from the state.

Damian will check with Gerry Kinghorn about all of this.

Damian commented that today's meeting with Grand County regarding Castle Valley Drive went well. The County says that it is having trouble finding the road materials for chipsealing or finding them at a reasonable price. At the meeting, he presented the fact that there was a legal structure (i.e., contract) in place, saying that the road would be chipsealed this year. If this does not happen, County and Town agreed that the effective date of the interlocal agreement will need to be officially changed, the County must retain responsibility for the road and maintain it until the chipsealing is done (perhaps May/June of 2009). The County and the Town decided that September 1 would be the deadline for deciding whether chipsealing would happen this fall or not.

- . Planning and Land Use Commission (Mary Beth Fitzburgh).

Mary Beth suggested a joint workshop with the Town Council with regard to second dwellings. Dave Erley has a call into Donna Metzler to find out if she has an actual definition of a second dwelling.

New Business:

6. Discussion and Possible Action re: Awarding the Castle Valley Scholarship.

There were two applicants this year: Jamie Lamb and Margot Trunova. Jim motioned to divide the scholarship equally between the two. Aaron seconded the Motion. Damian, Jim and Aaron all approved the Motion. The Motion passed unanimously.

7. Discussion and Possible Action re: Creating a Written Policy Regarding the Castle Valley Scholarship.

Ron Drake commented that the donor intends to continue the scholarship. Ron believes it is the donor's intent to leave the awarding of the scholarship to the discretion of the Town Council.

Discussion followed to develop guidelines based on the wishes of the donor for selecting the recipients of the award.

Jim voiced two concerns:

- A. Different interpretations by different Town Councils; and
- B. Donors have been known to get angry over what they interpret as a misuse of their money. It helps to have some type of framework. We want to honor their wishes.

Martha Lamb and Ron Drake volunteered to work on a policy for this and will contact the donor for direction.

8. Discussion and Possible Action re: Paying the Chase VISA Bills Online.

Jim motioned to table the item. Aaron seconded the Motion. Damian, Jim and Aaron all approved the Motion. The Motion passed unanimously.

9. Discussion and Possible Action re: Giving Sick Leave Benefits to Part-Time Employees.

Jim motioned to amend the Employment Policy so that part-time employees can earn paid personal/sick leave benefits. He also motioned to amend Section 17 to say that all employees may take unpaid vacation time with the permission of their supervisor. Aaron seconded the Motion. Damian, Jim and Aaron all approved the Motion. The Motion passed unanimously.

10. Discussion and Possible Action re: Appointment to the Board of Adjustments.

The Council decided to hold a special meeting next week to discuss changing the size of the Board of Adjustments,

Jim also recommended that based on the decision of that meeting we should post for openings that would start in October, 2008.

11. Discussion and Possible Action re: A Plan for the Beneficial Use of Water Rights Owned by the Town of Castle Valley Over the Next Forty Years.

Damian presented a draft of a 40-year plan for the use of Town water rights as part of the adjudication process that he and Gerry Kinghorn had worked on to send to the Division of Water Rights. Aaron motioned to pass the draft with an amendment showing the "Town Council, Town of Castle Valley" rather than the "Town of Castle Valley" unless Gerry Kinghorn suggests that it may be a problem, in which case it will read as is. Jim seconded the Motion. Damian, Jim and Aaron all approved the Motion. The Motion passed unanimously.

12. Discussion and Possible Action re: Revision of FY2009 Budget.

Our accountant discovered a \$6,500 discrepancy in the budget. Jim made several suggested revisions to balance the budget, and suggested that we do an official budget revision in September or October, after several things (e.g., responsibility for Castle Valley Drive) iron out a bit.

Old Business:

13. Discussion and Possible Action re: Proposed Ordinance 2008 – 3, Passed by

PLUC on July 9, 2008 Regarding the Building Permit Process (Supersedes Ordinance 95 – 6)(tabled).

Left tabled.

14. Discussion and Possible Action re: Review of Housing Decommissioning Contract (tabled).

Left tabled.

15. Discussion and Possible Action re: Conditional Use Permit Procedure (tabled).

Jim motioned to untable. Aaron seconded the Motion. Damian, Jim and Aaron all approved the Motion. The Motion passed unanimously. No action was taken on the item.

16. Payment of Bills.

There was some discussion relating to unemployment claims. Denise will find out what the premiums would be for unemployment insurance.

Aaron motioned to approve the bills as presented. Jim seconded the Motion. Damian, Jim and Aaron all approved the Motion. The Motion passed unanimously.

17. Executive Session (if needed).

None required.

Aaron motioned to adjourn the meeting. Jim seconded the Motion. Damian, Jim and Aaron all approved the Motion. The Motion passed unanimously.

Adjournment: 8:03 P.M.

APPROVED:

ATTESTED:

Damian Bollermann, Mayor

Denise Lucas, Town Clerk