

MINUTES  
REGULAR MEETING OF THE TOWN COUNCIL,  
TOWN OF CASTLE VALLEY  
WEDNESDAY, JULY 16, 2008 AT 6:30 P.M.  
CASTLE VALLEY COMMUNITY CENTER  
2 CASTLE VALLEY DRIVE

**Town Council Members Present:** Damian Bollermann, Jim Lindheim, Ranna Bieschke, Valli Smouse, Aaron Davies.

**Others Present:** Ron Drake, Dave Erley, Greg Halliday, Jack Campbell, Joan Sangree, Mark Friese.

1. Call to Order: 6:31 P.M.
2. Open Public Comment.

Jack Campbell mentioned the recent application for 360 acre feet of water by a party in Green River, and asked if that in any way impacted us. Damian said that this was not in our watershed and should have no impact on us.

3. Approval of Minutes: May 12, 2008 Special Meeting of the Town Council.

Jim motioned to approve the Minutes as presented. Aaron seconded the Motion. Damian, Jim, Ranna, Valli and Aaron all approved the Motion. The Motion passed unanimously.

4. Approval of Minutes: June 18, 2008 Public Hearing on a Proposed Resolution Revising the Fiscal Year 2008 Budget and Adopting the Fiscal Year 2009 Budget, and the Regular Meeting of the Town Council.

Jim motioned to approve the Minutes as amended. Ranna seconded the Motion. Damian, Jim, Ranna, Valli and Aaron all approved the Motion. The Motion passed unanimously.

5. Reports:

. Roads (Damian Bollermann and Norman Boyd)

Damian introduced the new Roads Supervisor, Norman Boyd. Norman gave his report and answered various questions from the Town Council with regard to which projects had been completed so far, standing on current projects, and what the project list looks like for the future.

Jim asked for project breakdowns in man hours.

Damian mentioned that Don Bowthorpe is providing the Town water truck with water and is charging \$2.50 for every 1,000 gallons. Damian suggested that the Town make a modest payment to Bowthorpe for past water use, and there was no objection from the Council.

Jack Campbell questioned what conditions the culverts are in as we are approaching storm season.

. Planning and Land Use Commission (Mary Beth Fitzburgh)

Mary Beth presented two written reports and answered questions on these.

New Business:

6. Discussion and Possible Action re: Adjustment of Gas/Mileage Allowance for Individuals While on Town Business:

Aaron motioned that the gas/mileage allowance be revised to 35 cents per mile. Jim seconded the Motion. Damian, Jim, Ranna, Valli and Aaron all approved the Motion. The Motion passed unanimously.

7. Discussion and Possible Action re: Renaming Ordinance 85-3 (the Zoning Ordinance) Ordinance 2008-2.

No action was taken.

8. Discussion and Possible Action re: Proposed Ordinance 2008 – 3 (An Ordinance of the Town of Castle Valley Regarding the Building Permit Process). (This Ordinance Amends and Supersedes Ordinance 95 – 6.)

After much discussion, in particular with regard to Section 4 (i.e., Drainage), Jim motioned to table this item. Aaron seconded the Motion. Damian, Jim, Ranna, Valli and Aaron all approved the Motion. The Motion passed unanimously.

9. Discussion and Possible Action re: Conditional Use Permit for Mark Friese, Lot 428 (passed by the PLUC on July 9, 2008)

After some discussion, after which it was established that there would be no additional road traffic due to this endeavor (Mark intends to sell the hops through Moonflower Market and through the internet), Jim motioned to approve the Conditional Use Permit for Mark Friese. Ranna seconded the Motion. Damian, Jim, Ranna, Valli and Aaron all approved the Motion. The Motion passed unanimously.

10. Discussion and Possible Action re: Appointment of a New PLUC Member.

Damian nominated Lou Taggart as the new PLUC member, with a term to expire four years from now. Aaron motioned to approve the nomination. Ranna seconded the Motion. Damian, Ranna, Valli and Aaron all approved the Motion. Jim abstained. The Motion passed with four in favor, one abstained.

11. Discussion re: The Road Committee and Its Responsibilities and Duties.

Valli Smouse presented a document outlining potential responsibilities of a Road Committee. Jim feels the Road Committee is essential, as the Road Department represents a large part of the Town's budget (\$49,000, plus Capital Budget) and is our most comprehensive public service.

Aaron and Valli both agreed that the Road Committee is critical.

Damian suggested that the Road Committee bring suggested recommendations to the Town Council. He also suggested that the Council could spend more time on road issues.

Jim would like to see, by the next Town Council Meeting, a draft resolution similar to Valli's document. It would create a Road Committee that serves like a "Board of Directors" over the Road Department.

Valli agreed to write the resolution (with help from the Town Council) and this will be on next month's agenda.

12. Discussion and Possible Action re: Training for Town Council Members.

Aaron distributed training materials he had received from various sources, saying he is just trying to see what would be appropriate and useful.

Old Business:

13. Discussion and Possible Action re: Proposed Resolution 2008 – 3, Certified Property Tax Rate (tabled)

Jim motioned to untable the item. Ranna seconded the Motion. Damian, Jim, Ranna, Valli and Aaron all approved the Motion. The Motion passed unanimously.

Aaron motioned to adopt Resolution 2008 – 3, Certified Property Tax Rate. Ranna seconded the Motion. Damian, Jim, Ranna, Valli and Aaron all approved the Motion. The Motion passed unanimously.

14. Discussion and Possible Action re: Review of Housing Decommissioning Contract (tabled).

Left tabled.

15. Discussion and Possible Action re: Conditional Use Permit Procedure (tabled).

Left tabled.

16. Discussion and Possible Action re: Exception to Resolution 2007 - 5 (Purchasing Policy) for Basketball Court Work.

Ranna requested an exception to our Purchasing Policy with regard to sealed bids and the 21 day notice. Jim motioned to approve an exception to the Town's Purchasing Policy with regard to the Castle Valley basketball court, and instead follow the guidelines of the Utah Code 11-39-103. Aaron seconded the Motion.

Jim further proposed an addition to the existing motion that Ranna proceed with Jared Ehlers on a court that is at least 70 feet by 50 feet and stay within budget for the entire project, including ADA compliance. Valli seconded this addition to the existing Motion.

Damian, Jim, Ranna, Valli and Aaron all approved the Motion. The Motion passed unanimously.

17. Payment of Bills.

Valli motioned to pay as presented. Aaron seconded the Motion. Damian, Jim, Ranna, Valli and Aaron all approved the Motion. The Motion passed unanimously.

18. Jim motioned to move to Executive Session. Valli seconded the Motion. Damian, Jim, Ranna, Valli and Aaron all approved the Motion. The Motion passed unanimously.

Valli motioned to adjourn the meeting. Damian and Jim were absent from the meeting room at this time. Valli, Ranna and Aaron all approved the Motion. The Motion passed with three in favor, two absent.

Adjournment: 10:02 P.M.

**APPROVED:**

**ATTESTED:**

---

**Damian Bollermann, Mayor**

---

**Denise Lucas, Town Clerk**

