



MINUTES
REGULAR MEETING OF THE PLANNING AND LAND USE COMMISSION
TOWN OF CASTLE VALLEY

Date: Wednesday, December 11, 2019
Time: 6:30 PM
Place: #2 CV Drive, Castle Valley Community Center

Present: Pamela Gibson, Marie Hawkins, Bill Rau, Ryan Anderson (joined the Meeting by telephone at 6:37 P.M. at the beginning of the discussion of the General Plan Survey Update and participated through the rest of the Meeting)

Absent: Colleen Thompson

Others Present: Laura Cameron, Jack Campbell, Jasmine Duncan, Lee Stoddard,
Tom Wood

Clerk/Recorder: Faylene Roth

CALL TO ORDER REGULAR MEETING

Rau called the December 11, 2019, Regular Meeting of the Planning and Land Use Commission (PLUC) to order at 6:32 P.M.

Rau expressed thanks to Gibson for her contributions as a PLUC Member. Gibson will be leaving the PLUC at the end of the year and will join the Town Council at the beginning of 2020. Rau said he expects to welcome Lee Stoddard at the next PLUC Meeting as the new PLUC Member.

1. Open Public Comment – none.

2. Approval of Minutes.

- **Public Hearing and Regular Meeting of November 6, 2019.**

Gibson moved to approve the Minutes of November 6, 2019, as presented. Hawkins seconded the Motion. Gibson, Hawkins, and Rau approved the Motion. The Motion passed unanimously. (Anderson joined the Meeting later by telephone.)

3. Correspondence – none.

4. Town Council (TC) Meeting – Thompson submitted a written report. Rau added that the TC approved amendments to Ordinance 85-3 pertaining to removal of conditional use permits for extra animals beyond the permitted use and approved the building permit to construct a storage shed on top of the noncomplying underground well house on Lot 438.

5. Building Permit Agent Report


- **Permit Activity** – Thompson submitted a written report showing permit activity for November: three electrical permits (one for solar), two building permits, and one septic permit.

- **Updates on Recent Applications** – none.

6. Procedural Matters.

- **Annual Election of Chair and Vice-chair at January 2020 Meeting** – Rau expressed his hope that everyone would be present in order to make an informed decision.

- **General Plan Survey Update** – Anderson joined the Meeting remotely by telephone at the beginning of the discussion (6:37 P.M.). Rau told PLUC Members that he would be submitting his draft of the Fire Protection & Emergency Preparedness



section for their review by the end of the month. PLUC Members reviewed the draft and made comments and suggestions for corrections and re-writes. Rau asked each PLUC Member to revise their drafts as suggested and present copies to Roth who will assemble the document into a uniform format and edit for corrections such as spelling, grammar, punctuation, and consistency in language use.

NEW BUSINESS

7. Discussion and possible action re: recommendation to the Town Council for approval of nonpermanent conditional use permits and business license renewals for 2020.

Gibson moved to recommend that the Town Council approve the nonpermanent conditional use permits and business license requests as presented. Hawkins seconded the Motion. Anderson, Gibson, Hawkins, and Rau approved the Motion. The Motion passed unanimously.

UNFINISHED BUSINESS – None.

CLOSED MEETING – None.

ADJOURNMENT

Gibson moved to adjourn the Meeting. Hawkins seconded the Motion. Anderson, Gibson, Hawkins, and Rau approved the Motion. The Motion passed unanimously.

Rau adjourned the Meeting at 8:30 P.M.

APPROVED:

ATTESTED:

Bill Rau, Chairperson

Date

Faylene Roth, PLUC Clerk

Date

APPROVED