



MINUTES
REGULAR MEETING OF THE PLANNING AND LAND USE COMMISSION
TOWN OF CASTLE VALLEY

Date: Wednesday, August 7, 2019
Time: 6:30 PM
Place: #2 CV Drive, Castle Valley Community Center

Present: Ryan Anderson, Pamela Gibson, Marie Hawkins, Bill Rau, Colleen Thompson
Absent: None
Others Present: Diane Ackerman, Jack Campbell, Jazmine Duncan, Bob O'Brien, Susan Roche
Clerk/Recorder: Faylene Roth

CALL TO ORDER REGULAR MEETING

Rau called the Regular Meeting of the August, 7, 2019, Planning and Land Use Commission (PLUC) Meeting to Order at 6:30 P.M.

1. **Open Public Comment** – None.
2. **Approval of Minutes.**

Regular Meeting of July 10, 2019.

Roth pointed out a few nonsubstantive changes to the Minutes suggested by Thompson.
Thompson moved to approve the Minutes of July 10, 2019, as presented. Anderson seconded the Motion. Anderson, Gibson, Hawkins, Rau, and Thompson approved the Motion. The Motion passed unanimously.

3. **Reports.**

Correspondence – Rau referred to a letter from Sue DeVall regarding animal units which had been previously sent to all PLUC Members.

Town Council Meeting – Thompson reported that nothing happened at the last Town Council Meeting that affects the PLUC.

Permit Agent – Building Permit Agent - Thompson

- **Permit Activity** – Thompson reported that a building permit for a residence and a shed on Lot 345 and a Temporary Dwelling Permit Renewal on Lot 89 were approved.
- **Updates on Recent Applications** – None.

Procedural Matters.

- **General Plan Survey Update with Bob O'Brien.**

O'Brien reported that he had sent copies to PLUC Members of the 96 pages of single-spaced written comments from the General Plan Survey mailing. PLUC Members agreed to record the comments as written without correcting typos, spelling, punctuation or other edits. O'Brien added that the list includes comments made to questions that did not request a written comment. PLUC Members agreed to separate these unsolicited comments into its own list for PLUC review but not to include the list in the final General Plan report; although they agreed that reference could be made to these opinions where appropriate in the written summary. Written comments to qualitative questions will be made available with the final General Plan Report. PLUC Members agreed to treat write-ins of "maybe" on yes/no questions in the same way because it does not provide a useful answer to the questions asked. PLUC Members also decided to record nonspecific numerical answers (75+, 2 or more, etc.) using the actual number given. O'Brien will consult PLUC Members as needed in determining how to record ambiguous, vague, or inconsistent responses.

O'Brien projected that he will complete the quantitative analyses of the direct questions by next Monday (August 12), which, he said, will eventually need to be formatted. Roth will prepare and format the qualitative responses.

- **Other** – None.

NEW BUSINESS - None.

UNFINISHED BUSINESS – None.

4. **Closed Meeting** – None.

ADJOURNMENT

Anderson moved to Adjourn. Gibson seconded the Motion. Anderson, Gibson, Hawkins, Rau, and Thompson approved the Motion. The Motion passed unanimously.

Rau adjourned the Meeting at 6:52 PM

APPROVED:

ATTESTED:

Bill Rau, Chairperson

Date

Faylene Roth, PLUC Clerk

Date

APPROVED