

**MINUTES**  
**TOWN COUNCIL SPECIAL MEETING**  
**MAY 11, 2007 AT 9:00 A.M.**  
**At the Community Building**  
**#2 Castle Valley Drive**  
**Castle Valley, Utah**

**Call to Order: 9:07 am**

**Town Council Members Present:** Damian Bollermann, Ranna Bieschke, Jim Lindheim, Valli Smouse. **Absent:** Alice Drogin.

**Others Present:** None.

**Water Rights:**

Damian stated we have not received feedback from Theresa Wilhelmson on the statement filed by Gerry Kinghorn for water adjudication, and that everything seems fine. Emily McMurtry worked with Scott on Lot 76.

Gerry Kinghorn feels we have not endangered the rights we currently have. Gerry has not yet discovered a state law on drainage. We need a State Statute that mandates property owners not alter drainage.

**Conditional Use Permits:**

Dave Rhoads would like his Conditional Use Permit on the next Agenda. Valli Smouse will meet with Debbie to review this process.

**Complaint Resolutions:**

Ranna brought up the Vaughn's complaint regarding Lot 100. She mentioned that we need complaint timelines.

Alice and Aaron have been unsuccessfully trying to pin down Gretchen Soldat with regard to a meeting time on her complaint. Damian sent a message to Alice that, if she does not hear from Gretchen by a reasonable date, we will consider the matter closed.

Alice and Aaron have also been assigned to the complaint on Lot 100. Aaron will talk with David Hawks prior to discussing this with either party.

Jim will create a Complaint Resolution Form, and have it available by the meeting on May 16, 2007. We need to send the Complaint Resolution Form to all of those on the Committee, and schedule a training session on complaint resolutions.

**Website:**

Denise will post PLUC Minutes and Agendas, Ordinances and Resolutions.

Have a website meeting to ask the Town what they would like the configuration of the website to be. Agendas should be on the first page of the website.

Discussion as to whether we should schedule the Web Site Public Hearing immediately after the Budget Public Hearing.

**Off-Site Back-up:**

Ranna will check with Mike Baird regarding his recommendations on off-site back-up.

There was a question as to whether the Town should invest in another hard drive or simply switch DVD's every two weeks.

**Road Work:**

Discussion as to the status on spending and on guard rails.

The Williams' want a cash settlement of \$1,000 and some clean up by the Town.

With regard to safety signs, Patrick has found a supplier in Grand Junction, but the costs are very high.

Karen Nelson and Damian Bollermann have evaluated the Roads Department priority list, and a lot of the work will require a backhoe. Damian feels Jim Keogh is probably the best way to accomplish – his rate is \$90 per hour.

Patrick suggested another idea – the Town could rent a backhoe from Grand Rental, road it to Castle Valley, Patrick could put in some long days as an operator, and then take it back. The long days would maximize our rental of the backhoe.

Jim has had some discussions with Shawn Warnecke with regard to an Interlocal Agreement between the County and the Town with respect to Castle Valley Drive. Sean will ask Dave Vaughn and Dave Warner to compile some numbers and Jim will then meet with them. The Town's meeting with the County should happen within the next six weeks. There was discussion with regard to having Karen Nelson and some of the other Road Committee there. In the meantime, we need to get in touch with Audrey Graham, Jim Lewis or Joette Langianese.

The general concensus was that it is imperative we keep the roads under the supervision of people who know how to deal with them.

The Town will remove roadside debris, then the County will come in to mow.

Jim will contact the Council people and talk with Karen Nelson.

Ranna will not be available for either the June or September, 2007 Town Council Meetings.

**Sprinkling at the Town Building:**

Greg will do this at night from now on.

**Talk with Clerk Regarding Duties:**

Valli will talk with both Denise and Debbie regarding responsibilities included in their job descriptions.

**PLUC Survey:**

Discussion as to whether or not we should post the report to the website. Concensus was that it should be made available on the website after Jim's information is incorporated and a few of the changes to Greg's Survey are made.

**Watershed Protection:**

Damian will be reviewing State maps with Alice to reclassify our aquifer. The feeling was that Alice should have a consultant that can help us on this. We also need to establish a good number on the percentage of lots already developed.

Scott Brackett has made a comprehensive list for Water Rights. He will see if there are some municipal tracking programs available.

The question arose as to when the timetable starts. Damian thinks it should all be on the same schedule (i.e., Summer, 2006). This would mean that in Summer, 2010 we would send property owners a letter asking if they still have their water rights in beneficial use.

**Agenda for May 16, 2007 Meetings:**

Draft of Preliminary Budget.

Schedule a Public Hearing on the Budget in early June.

The Planning and Use Commission presentation should be separate from Survey results.

Schedule a Public Hearing on the Website.

Schedule training for the Complaint Resolution Team Members.

**Adjournment 11:02**

**Jim motioned, Valli seconded. The motion carried with Jim, Damian and Valli all in favor (Ranna left early).**

**APPROVED:**

\_\_\_\_\_  
**DAMIAN BOLLERMANN, MAYOR**

\_\_\_\_\_  
**DATE**

**ATTESTED:**

\_\_\_\_\_  
**DENISE LUCAS, TOWN CLERK**

\_\_\_\_\_  
**DATE**